



2017-18





University of Sussex Study Abroad Information Sheet

Sussex Abroad

2017-18

	University of Sussex Study Abroad Contact Information
Mailing address Telephone Website	<p style="text-align: center;"> Sussex Abroad University of Sussex Hastings Building, Brighton, BN1 9RJ, UK </p> <p style="text-align: center;">+ 44 1273 877346</p> <p style="text-align: center;"> http://www.sussex.ac.uk/study/studyabroadguide </p>
International Programmes	<p style="text-align: center;"> Head of International Programmes Emily Sinclair Tel: + 44 1273 877033 Email: e.sinclair@sussex.ac.uk </p>
Visiting and Exchange Students (incoming)	<p> Executive Officer: Liz Akerblom; (America, Asia and Australia) Tel: + 44 1273 877026 Email: e.h.akerblom@sussex.ac.uk </p> <p> Study Abroad Assistant: Louise Mitchell; (Europe/Erasmus) Tel: + 44 1273 877346 Email: l.mitchell@sussex.ac.uk </p>
Outgoing Sussex students	<p style="text-align: center;">Executive Officers</p> <p> North America, Australia Programmes: Elizabeth Wingfield Tel: +44 1273 678558 Email: e.wingfield@sussex.ac.uk </p> <p> Asian Programmes: Lucy Cahalin Tel: +44 1273 678002 Email: l.cahalin@sussex.ac.uk </p> <p> European/Central & South America Programmes: David Brimage Tel: +44 1273 877040 Email: d.brimage@sussex.ac.uk </p>
	

	Important Dates for the academic year		
	Arrival Weekend autumn term		Sat/Sun 16/17 Sept 2017
	Orientation		From Mon 18 Sept
	Teaching starts		Mon 25 Sept 2017
	Teaching finishes		Fri 15 Sept 2017
	Christmas vacation		Sat 16 Dec 2017 – Sun 7 Jan 2018
	Private study period	Attendance only if required*	Mon 8 Jan-Wed 10 Jan 2018
	Mid-year assessment period	Attendance only if required*	Thurs 11 Jan – Fri 26 Jan 2018
	Inter-session week		Sat 27 Jan - Sun 4 Feb 2018
	Arrival Date for spring term		TBC
	Orientation		TBC
	Teaching starts		Mon 5 Feb 2018
	Teaching finishes		Fri 11 May 2018
	Easter teaching break and Spring Vacation		Sat 24 Mar – Sun 8 Apr 2018
	Private study period		Mon 14 - Wed 16 May 2018
		Year-end assessment period	Thurs 17 May – Fri 15 June 2018
Application Process	A step by step guide to applying		
1.	Read through our Study Abroad Guide: http://www.sussex.ac.uk/study/studyabroadguide		
2.	<ul style="list-style-type: none">a. Choose your modulesb. Gather the following documents:c. A transcript of grades from your current institutiond. A reference from an academic advisor (not required for Erasmus exchange students)e. Evidence of suitable English Language qualifications (for students whose native language is not English)f. Download the application form from the guide.g. Submit the completed application form, along with relevant documents to Sussex Abroad office by post or email.		
Deadlines	1 st April for autumn term entrance 30 th October for spring term entrance		

	<p>For further information on these subject areas, visit: http://www.sussex.ac.uk/study/sabroad/guide/modules</p>															
Credit System	<p>The total number of credits students should take for the different study periods are:</p> <p>Full Year (Autumn, Spring and Summer terms): 120 credits</p> <p>Autumn Term: 60 credits</p> <p>Spring/Summer Terms: 60 credits</p> <p>Credit Comparisons</p> <table><tr><th>Sussex</th><th>ECTS</th><th>US</th></tr><tr><td>120</td><td>60</td><td>30</td></tr><tr><td>60</td><td>30</td><td>15</td></tr><tr><td>30</td><td>15</td><td>8</td></tr><tr><td>15</td><td>7.5</td><td>4</td></tr></table>	Sussex	ECTS	US	120	60	30	60	30	15	30	15	8	15	7.5	4
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Accommodation	<p>Full year applicants are guaranteed university accommodation if they apply by our 1st August deadline. Accommodation for part year applicants is not guaranteed. Part year students arriving in September will be notified in July if we are unable to offer housing, students arriving in January will be notified in November.</p>															
<div></div> <div></div> <div></div>																

<p>Living Expenses</p>	<p style="text-align: center;">Cost breakdown per week (for guidance only)</p> <table border="1" style="width: 100%;"> <tr> <td>Campus Rent</td><td>£98 - £153*</td></tr> <tr> <td>Mobile phone</td><td>£6-£10</td></tr> <tr> <td>Food and household goods</td><td>£40-£45</td></tr> <tr> <td>Local travel</td><td>£9-£12</td></tr> <tr> <td>Books and equipment</td><td>£7-£12</td></tr> <tr> <td>Clothing</td><td>£6-£10</td></tr> <tr> <td>Socialising/entertainment</td><td>£15-£40</td></tr> <tr> <td>Laundry</td><td>£5</td></tr> <tr> <td>Total</td><td>£186 - £287</td></tr> </table> <p>*Utility charges, internet access and contents insurance are included in the rent in all University-managed accommodation on campus. Utility charges may be payable in some University-managed accommodation off campus.</p>	Campus Rent	£98 - £153*	Mobile phone	£6-£10	Food and household goods	£40-£45	Local travel	£9-£12	Books and equipment	£7-£12	Clothing	£6-£10	Socialising/entertainment	£15-£40	Laundry	£5	Total	£186 - £287
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<p>Entry and visa regulations</p>	<p>Nationals of non-EU/EEA countries need a student visa to study in the UK. The type of visa depends on the length of stay, nationality and whether the student wants to undertake work (paid or unpaid). For further details of the two types of visa please visit: http://www.sussex.ac.uk/internationalsupport/immigration</p>																		
<p>Health and Insurance</p> <p>Campus Services and Support</p>	<p>Students registered at Sussex for less than six months must take out private medical insurance before travelling. This insurance should cover their time in the UK and also provide cover if they intend to travel outside the UK.</p> <p>Full year students are covered for treatment through the UK's State Health Service (NHS), some services are free but some have to be paid for such as dental treatment, prescriptions. However students should make sure they have adequate insurance cover for emergency treatment, including transportation to home country if required and also travel outside the UK.</p> <p>There is a Health Centre on campus where doctors and practice nurses are available to see. Students need to register with the Health Centre as soon as possible after arrival at Sussex: www.unimed.co.uk</p> <p>The Student Support Unit offers advice and assistance and can help set up support for students with disabilities, mental health difficulties and additional learning needs: http://www.sussex.ac.uk/studentsupport/</p> <p>International Student Support can answer queries about immigration and employment and sends out regular email updates on issues affecting international students. They also organise social events and excursions to famous and historical places of interest in the UK throughout the academic year: http://www.sussex.ac.uk/internationalsupport/</p> <p>Worship – The Meeting House is the on-campus chaplaincy and offers services spanning a range of faiths. There is a Muslim Student Centre and Muslim prayer facility on campus: http://www.sussex.ac.uk/chaplaincy/index</p>																		
<p>Welcome and Orientation</p>	<p>A welcome and orientation programme is arranged for all new students before term starts with specific events aimed at international students ranging from fun events to academic advice sessions.</p>																		



The highly successful Sussex Buddy Scheme is organised by the Sussex Students' Union and helps new students to settle in by matching up with current students to meet up, share tips and socialise together.

Further details on how to sign up will be sent out prior to arrival:
<http://www.buddyscheme.com/>

Assessments and transcripts

Students at Sussex for autumn only who are unable to stay for the January assessment period can take alternative assessments in December, though some submissions may be due in January. Alternative assessments are **only** available if the normal assessment would be an unseen, in-person, exam in January; if the normal assessments are coursework, essays, presentations, etc, then the normal assessment has to be taken/submitted.

Note – there are a few Economics modules where an alternative assessment is not available and an unseen, in-person, exam in January is compulsory.

Students at Sussex for full year must take all normal assessments. Alternative assessments are not permitted and students must attend both mid-year and end of year assessment periods. Unseen, in-person, exams can be held up to and including the last day of the summer term.

Students at Sussex for spring/summer must attend the end of year assessments and alternative assessments are not permitted. Unseen, in-person, exams can be held up to and including the last day of the summer term.

Exams timetable

The exams timetable is published quite late – for mid-year assessments (January) published in November and for summer term assessments (May to June) in March. Exam regulations at Sussex are strict and exams cannot be re-arranged, taken elsewhere or the mode of assessment changed.

Transcripts

Transcripts for students who studied for autumn term only will be sent in late March and for those who studies for full academic year and spring/summer it will be sent from mid/late July.