

# UGA– UNO Innsbruck

## TRANSFER CREDIT APPROVAL FORM

for UGA Students on the UNO Innsbruck program

If you are attending the **University of New Orleans Innsbruck Summer School program**, the Transfer Credit Approval Form (TCAF) serves as your pre-approval for transfer credit brought in from your education abroad experience. Upon completion of this form, Global Education will notify the Registrar, Financial Aid and Student Accounts of your approved education abroad program details. This form allows for the release of financial aid and maintains your active enrollment for the time you will be abroad. **It is your responsibility to notify UGA Global Education of any changes to your course work while abroad and be familiar with the residency requirements**



Office of International Education  
UNIVERSITY OF GEORGIA

Education Abroad • Office of International Education  
1324 South Lumpkin Street • Athens, GA 30602  
Phone: (706) 542-2900 • Email: [studyaway@uga.edu](mailto:studyaway@uga.edu)

# IMPORTANT INFORMATION

## TRANSFER CREDIT APPROVAL (TCAF) FEE

## FINANCIAL AID AND HOPE SCHOLARSHIP

### TCAF Fee: Program Type Selection\*

- Direct UGA Exchange Programs are covered by the UGA Exchange Application fee.
- Non-University System of Georgia sponsored education abroad programs: **\$250.00\*\***
- University System of Georgia sponsored education abroad programs: **\$125.00**

\*TCAF Fee will be billed to your student account. A TCAF fee will only be imposed once per academic year even if you study abroad multiple times in one academic year.

\*\*UNO-Innsbruck International Summer School program please see additional instructions.

## GRADES AND TRANSCRIPT REQUESTS

**Grading:** Grades awarded on an international transcript will transfer as pass/fail to UGA. Grades awarded on a U.S. transcript from U.S. accredited institutions will transfer as letter grade credits to UGA.

**Official Transcript:** In order to receive credit for your education abroad program, official transcripts must be sent directly to Education Abroad and must be in English. If transcripts are in a foreign language, you will need to obtain a certified translation.

Please allow appropriate time for processing final transfer of earned credits to UGA. Depending on the release of the transcript from the host university and/or sponsoring program, you might experience a delay of posting earned credit to their UGA academic record. Transcript delays could prevent the release of future financial aid and/or a request of financial aid received for credits taken abroad. You should familiarize yourself with your program's timeline and procedures for releasing the transcript.

## STUDYING WITH ANOTHER GEORGIA INSTITUTION?

In addition to the TCAF, you will need to complete a HOPE/Zell Miller Scholarship Transient Form through the Office of Student Financial Aid. Your hosting institution will issue your HOPE Scholarship while UGA will issue your federal aid. Find details at: [osfa.uga.edu/hope.html](https://osfa.uga.edu/hope.html)

**Financial aid, including HOPE**, will be awarded based on the number of credits indicated on your TCAF. The disbursement of financial aid, scholarships and HOPE (ex. Pell, loans, etc.) will occur approx. 10 days prior to the start of your program or UGA semester date, whichever is later. Student Accounts will disburse your financial aid check to your "financial mail" mail address or direct deposit as directed in Athena. Direct deposit is strongly recommended. Contact the Education Abroad immediately if your credit hours change while on program because your financial aid may be affected. **Additional Financial Aid Resources:**

Financial Aid: [osfa.uga.edu/forms/101.pdf](https://osfa.uga.edu/forms/101.pdf)

Update Study Abroad Expense Request Form: [osfa.uga.edu/20132014forms.html](https://osfa.uga.edu/20132014forms.html)

Student Accounts: [bursar.uga.edu](https://bursar.uga.edu)

## LANGUAGE / DEPARTMENT CONTACTS

- **Classics:** [classics.uga.edu](https://classics.uga.edu)  
**Latin:** T.Keith Dix; [tkdix@uga.edu](mailto:tkdix@uga.edu)  
**Greek:** Naomi Norman; [nnorman@uga.edu](mailto:nnorman@uga.edu)
- **Comparative Literature:** [cmlt.uga.edu](https://cmlt.uga.edu)  
**Chinese, Japanese, Non-Listed Languages:**  
Ari Lieberman; [alieberm@uga.edu](mailto:alieberm@uga.edu)
- **Germanic & Slavic Languages:** [gsstudies.uga.edu](https://gsstudies.uga.edu)  
**German & Russian:** Inge DiBella;  
[dibella@uga.edu](mailto:dibella@uga.edu)
- **Religion:** [religion.uga.edu](https://religion.uga.edu)  
**Arabic:** Kenneth Honerkamp; [hnrkmp@uga.edu](mailto:hnrkmp@uga.edu)  
**Hebrew:** Richard Friedman; [rfriedma@uga.edu](mailto:rfriedma@uga.edu)
- **Romance Languages:** [rom.uga.edu](https://rom.uga.edu)  
**French, Italian, Portuguese & Spanish:**  
Kate Daley-Bailey; [rladv@uga.edu](mailto:rladv@uga.edu)

## ADDITIONAL RESOURCES

- **Apply for U.S. Passport:** [travel.state.gov/content/passports/english.html](https://travel.state.gov/content/passports/english.html)
- **Center for Disease Control & Prevention Travel:** [cdc.gov/travel](https://cdc.gov/travel)
- **U.S. Department of State Study Abroad:** [studentsabroad.state.gov](https://studentsabroad.state.gov)
- **UGA OIE Scholarships:** [international.uga.edu/education-abroad-scholarship-types.php](https://international.uga.edu/education-abroad-scholarship-types.php)
- **UGA Travel Clinic:** [uhs.uga.edu](https://uhs.uga.edu)

# UNDERGRADUTE UNO INNSBRUCK

## TRANSFER CREDIT APPROVAL FORM (TCAF)

### PART 1: STUDENT INFORMATION

**UGA Student ID # (81X)**

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**Name:** \_\_\_\_\_  
Last (Family) First Middle

**Local Address:** \_\_\_\_\_ **Local Phone:** \_\_\_\_\_  
(Street, City, State, Zip Code)

**Permanent Address:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_  
(Street, City, State, Zip Code, Country)

**UGA Email:** \_\_\_\_\_ **Alternate Email:** \_\_\_\_\_

**Name of Academic Advisor:** \_\_\_\_\_ **Department:** \_\_\_\_\_

**Major(s):** \_\_\_\_\_ **Minor(s):** \_\_\_\_\_

**Academic level during study abroad:** ☐ 1st Year ☐ 2nd Year ☐ 3rd Year ☐ 4th Year

**Do you receive HOPE?** ☐ Yes ☐ No **Do you receive other financial aid or scholarships?** ☐ Yes ☐ No

**List scholarships (if applicable):** \_\_\_\_\_

### PART 2: EDUCATION ABROAD PROGRAM INFORMATION

**Program Name:** University of New Orleans—Innsbruck Summer School **Program Start Date:** 06/29/2019  
Month Day Year

**City & Country Destination:** Innsbruck, Austria **Program End Date:** 08/09/2019  
Month Day Year

**Program Contact Person:** Irene Ziegler **Email:** Innsbruck@uno.edu

**Program's Address:** International Center, Room 128, 2000 Lakeshore Drive, New Orleans, LA 70148

**Phone:** 540-280-7116

**Which university will issue your education abroad transcript?** University of New Orleans

*This may differ from the sponsoring organization; please contact your program coordinator for details*

Internal Use Only FICE:

**Return form before April 15, 2019**

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## PART 3: COURSE INFORMATION AND TRANSFER CREDIT EQUIVALENTS

**A: List UNO-Innsbruck courses to be evaluated for UGA equivalents.** List extra courses in case a course is cancelled, schedule conflicts arise or you choose to add/drop after arrival abroad.

Section A: Student Section—Courses Abroad		
Course Title	Course #	Credits
<b>Example:</b> Basic German	GER1001	3
1.		3
2.		3
3.		3
4.		3
5.		3
6.		3
7.		3

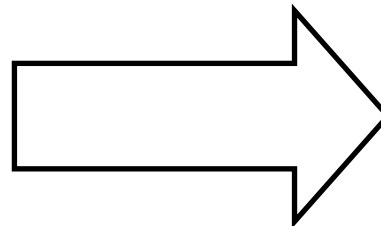
Signature of Student

Date

**B: Refer to the attached list of UNO-UGA Course equivalents and enter the corresponding UGA equivalent to each course listed in section 3A**

Section B: UGA Courses	
Course Equivalents	Credits
GRMN 1TXX	3
1.	3
2.	3
3.	3
4.	3
5.	3
6.	3
7.	3

Signature not required by OIE  
Classes are pre-approved on next page.



**D: Discuss course and degree requirements with Academic Advisor,** including residency requirements. Advisors should note specific type of credit: major, minor, elective or core.

Section D: Academic Advisor	
Type of Credit	Credits
<b>Example:</b> General Elective	3
1.	3
2.	3
3.	3
4.	3
5.	3
6.	3
7.	3

Signature of Academic Advisor

Date

**Advisor's Notes Section:** If needed, please make any relevant notes related to credit transfer and advisement.

## PART 4: APPROVED NUMBER OF TOTAL CREDIT HOURS

After you have received all necessary approvals, please indicate the **number of courses** and **total credit hours** in which you intend to enroll. Then, return the completed TCAF to Education Abroad. You are required to contact Education Abroad should credit hours or course titles change on program. Credit hours may affect financial aid and credit transfer eligibility.

SUMMER: Courses \_\_\_\_\_ Credit Hours \_\_\_\_\_



## UGA Study Abroad Course Equivalencies

Please obtain UGA-UNO Study Abroad Credit Approval Form from the Office of Global Engagement website

[https://studyaway.uga.edu/index.cfm?FuseAction=Programs.ViewProgram&Program\\_ID=11174](https://studyaway.uga.edu/index.cfm?FuseAction=Programs.ViewProgram&Program_ID=11174)

<b>UNO Course Title</b>	<b>UNO Course</b>		<b>UGA Course Title</b>	<b>UGA Course Number</b>
Peoples of the World	ANTH 1010	→	Introduction to Anthropology	ANTH 1102
Cultural Anthropology	ANTH 2052	→	Intro to Cultural Anthropology	ANTH 3265
Anthropology of the Roma (Gypsy) Peoples	ANTH 3090	→	Anth. of the Roma Peoples	ANTH 3110
The Legal Environment of Business	BA 3010	→	Legal & Reg Env. of Business	LEGL 2700
Business Law	BA 3021	→	Business Law	LEGL 4400
Money and Banking	ECON 2221	→	Money and Banking	ECON 4030
Introduction to Environmental Science	EES 1002	→	1000 Level ENVM	ENVM 1TXX
Alpine Geology	EES 2096	→	2000 level GEOL	GEOL2TXX
Innocents Abroad: Americans in Europe	ENGL 2090	→	2000 level ENGL	ENGL 2TXX
Art Appreciation	FA 1010	→	Art Appreciation	ARTS 2000
Drawing I	FA 1060	→	Drawing I	ARST 1050
Art History Survey II	FA 2202	→	2000 Level ARHI	ARHI 2TXX
Small Business Finance	FIN 3301	→	4000 Level FINA	FINA 4TXX
Cinematic Storytelling with your Smartphone or Phone Camera	FTA 3090	→	Intro to DV Production	FILM 4680
*International Communications	*FTA 2090-92	→	International Mass Comm	JRLC 2TXX
WWII and the Holocaust in Central-European Cinema	FTA 4096	→	Topics in Cinema	FILM 5481
Basic German I	GER 1001	→	1000 Level GRMN	GRMN 1TXX
Environmental History	HIST 2000	→	3000 Level HIST	HIST 3TXX
Nazi Germany and the Second World War	HIST 2991.1	→	2000 Level HIST	HIST 2TXX
Genocide and Holocaust	HIST 2991.2	→	2000 Level HIST	HIST 2TXX
Modern Military History	HIST 4003	→	3000 Level HIST	HIST 3TXX
Postwar Europe, 1945 - Present	HIST 4346	→	4000 Level HIST	HIST 4TXX
Game of Thrones: Habsburg History	HIST 4373	→	4000 Level HIST	HIST 4TXX
Contemporary Art and Popular Music in Austria	HUMS 2090	→	2000 Level CMLT	CMLT 2TXX
Basic Italian I	ITAL 1001	→	Elementary Italian	ITAL 1001
Basic Italian II	ITAL 1002	→	Elementary Italian	ITAL 1002
Travel Writing	JOUR 2790	→	Special Topics in Journalism	JOUR 5990
Introduction to Management & Org Behavior	MANG 3401	→	Principles of Management	MGMT 3000
Introduction to Management & Org Behavior	MANG 3401	→	Principles of Management	MGMT 3000
Introduction to Management & Org Behavior	MANG 3401	→	Principles of Management	MGMT 3000
International Management	MANG 4446	→	International Strategic Mgmt	MGMT 5560
Principles of Marketing	MKT 3501	→	Principles of Marketing	MARK 3000
Principles of Marketing	MKT 3501	→	Principles of Marketing	MARK 3000
Principles of Marketing	MKT 3501	→	Principles of Marketing	MARK 3000
Music Appreciation	MUS 1000	→	Introduction to Music	MUSI 2020

Contemporary Issues in Politics	POLI 1010	→	2000 Level INTL	INTL 2TXX
**Introduction to World Politics	POLI 2700	→	2000 Level INTL	INTL 2TXX
General Psychology	PSYC 1000	→	Elementary Psychology	PSYC 1101
Cultural Psychology	PSYC 2091	→	Cultural Psychology	PSYC 3200

\*This course will transfer over as three separate 1 credit hour classes.

\*\*This course equivalency may change with approval from department