### Fact Sheet for Student Exchange at the University of Zurich 2019/20

#### International Relations Office

| Mailing Address | International Relations Office  
                 | University of Zurich  
                 | Raemistrasse 71, KOL E 17  
                 | 8006 Zurich  
                 | Switzerland |
|-----------------|----------------------------------------------------------|
| Contact for Agreements and Balance | Mrs. Andrea ORBANN  
                                      | E-mail: exchange@int.uzh.ch |
| Contact for Incoming Exchange Students | Ms. Romy BEER and Ms. Sabrina SEIBOLD  
                                           | E-mail: incoming@int.uzh.ch |
| Contact for Outgoing Exchange Students | Ms. Chantal HINNI  
                                           | E-mail: outgoing@int.uzh.ch |

#### General Information

| Important Websites | University of Zurich  
                    | International Office  
                    | Exchange  
                    | Our Facebook  
                    | [https://www.facebook.com/uzh.int/](https://www.facebook.com/uzh.int/) |

#### Requirements

| Study Requirements | Students must have completed at least 2 semesters (undergraduate) or equivalent before the application opens.  
                    | * Students must complete their degree at their respective home university after the exchange program. |
|-------------------|--------------------------------------------------------------------------------------------------------|
| GPA               | No GPA requirement but applying students are expected to have a good academic standing. |
| Language Proficiency | For courses taught in English (only for students of non-English speaking partner universities): Certification of English skills at about level B2 (according to the Common European Framework of Reference for Languages – CEFR), e.g. IELTS 6.5, TOEFL ibT 90, CPE or CAE. Can also be provided by the Language Center of the home university (by a native speaker).  
                             | Requirements for courses at UZH's English Department:  
                             | For courses taught in German: A proof of proficiency in German at about level C1 (according to CEFR) issued by the Goethe Institute or the German language department of the home university (by a native speaker). |

#### Nomination and Application

| Deadlines | Nomination | 15 March: fall semester or academic year  
            | 15 September: spring semester |
|-----------|------------|----------------------------------------|
| Application | 30 March: fall semester or academic year  
              | 30 September: spring semester |
### Procedure

**Nomination**
- To be done by the home institutions’ exchange advisor

Using an Excel template provided by the UZH International Relations Office, including the nominee’s:
- first and last name, gender, citizenship, e-mail address
- home university, year and level of study, major / minor field of study, contact details of the home university’s coordinator in charge
- desired field of study at UZH, semester of exchange.

**Application**
- To be done by the student

1. Official nomination needs to be submitted by the home institution’s exchange advisor.
2. Once nomination is received, students will be given access to the online application portal.
3. Follow the instructions in the online application portal and upload all the necessary application documents.

List of application documents:


### Notice of Acceptance

<table>
<thead>
<tr>
<th>Fall and full year admission</th>
<th>Spring admission</th>
</tr>
</thead>
<tbody>
<tr>
<td>end of April</td>
<td>end of October</td>
</tr>
</tbody>
</table>

### Academics

#### Academic Calendar

**Lecture Period**
- Fall semester: 16 September 2019 - 21 December 2019
- Spring semester: 17 February 2020 - 30 May 2020


**Examination dates** at UZH are different in each faculty and depend on the courses students choose. Most examinations take place after the lecture period, namely in January/June.

#### Course Load

Exchange students are expected to choose courses amounting to around 20 ECTS in the same or a similar subject they study at their home university.

#### Courses

**Course Catalogue**  
[https://www.courses.uzh.ch/en](https://www.courses.uzh.ch/en)

Courses taught in English at the Faculty of Law and the Faculty of Business, Economics and Informatics  

#### Restrictions

Cross-faculty course booking is allowed, however, students should attend most courses in their major and minor(s).
- Faculty of Arts and Social Sciences: no cross-level booking.
- **English Department (English Language and Literature):**
  Students who are not enrolled in English Language and Literature at their home university can only take lectures offered by the English Department.

- **Department of Biology:**
  Only students who study Biology, Biochemistry or Biomedicine at their home university are allowed to take courses in Biology, Biochemistry or Biomedicine.
  Also, Biology Block Courses have a strictly limited capacity and the number of students applying usually exceeds the capacity, the probability of being admitted is minimal. It is strongly recommended to select back up courses (namely lectures) or to not select Block Courses at all.

- **Department of Psychology:**
  Only students who study Psychology as a major at their home university are allowed to take courses offered by the Department of Psychology.

- **Faculty of Law:**
  Students taking courses at the Faculty of Law must have completed 4 semesters at their home university before the begin of their exchange stay at UZH.

### Transcript
Students can download their transcript of records after the end of their exchange on their UZH online account (in the second half of March for courses of the fall semester and in the second half of September for courses of the spring semester).

### Language Courses
The Language Center of the University of Zurich and ETH offers language courses for students from all fields of study for a fee of CHF 80.-. There are also courses for international and exchange students like "German as a Foreign Language".

Exchange students also have the possibility of taking a German intensive course two weeks before the lectures start. Information about the exact dates, duration and application deadlines will be available several weeks before the beginning of the semester at [https://www.sprachenzentrum.uzh.ch/en.html](https://www.sprachenzentrum.uzh.ch/en.html)

For this pre-semester intensive German language course, a fee of CHF 100.- will be charged.

Exchange students who start their exchange at UZH in the fall semester can apply for a summer school in Constance, Germany, on the border to Switzerland. The summer school is organized by IBH (International Lake Constance University) and is held in August.

- **fee (including accommodation): € 790 (summer 2018)**
- **places are limited (priority for exchange students)**

### Additional Information about UZH

#### UZH memberships
The University of Zurich is member of the following organizations:
- Universitas 21, the leading global network of research universities for the 21st century
- The League of European Research Universities (LERU)

Additionally, UZH's Faculty of Business, Economics and Informatics holds accreditation under the American AACSB label and the European EQUIS label.

### Living in Zurich

#### Housing
The University of Zurich does not own student dormitories. However, the International Relations Office has access to a limited number of rooms for exchange students from our partner universities, which are administered by the Housing Office of the University of Zurich and ETH. Exchange students will receive more information regarding the online registration for a room after their acceptance.

Additional information:
[https://www.int.uzh.ch/en/in/program/organization/housing.html](https://www.int.uzh.ch/en/in/program/organization/housing.html)

#### Insurance
For anyone staying in Switzerland longer than three months, it is compulsory to buy Swiss health insurance. If the insurance at the home country is equivalent, students can apply for an exemption from this obligation. Students are required to await a letter from the cantonal Department of Health they will receive after the registration at the so-called "Kreisbüro" (Zurich's resident's registration offices).

Liability insurance is recommended but not mandatory.

Additional information:
[https://www.int.uzh.ch/en/in/program/organization/insurance.html](https://www.int.uzh.ch/en/in/program/organization/insurance.html)

#### Living Expenses

<table>
<thead>
<tr>
<th>Estimated budget</th>
<th>CHF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent up to</td>
<td>620.- (room* provided by UZH's Housing Office)</td>
</tr>
<tr>
<td>Utilities</td>
<td>50</td>
</tr>
<tr>
<td>Health at least</td>
<td>100.**</td>
</tr>
<tr>
<td>&amp; other insurance</td>
<td></td>
</tr>
<tr>
<td>Food, household</td>
<td>450.-</td>
</tr>
<tr>
<td>Transport</td>
<td>100.-</td>
</tr>
<tr>
<td>Clothes, laundry, toiletries</td>
<td>100.-</td>
</tr>
<tr>
<td>Study materials</td>
<td>0.- to 50.-</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>150.-</td>
</tr>
<tr>
<td>TOTAL</td>
<td>1620.-</td>
</tr>
</tbody>
</table>

* Furnished rooms, the rent includes overhead costs (internet connection, electricity and heating).

** Some students might be exempted from the mandatory health insurance if the health insurance from their home country meets the requirements from the Swiss public authorities (case-by-case decision).
| Visa                  | Nominated students from countries with visa obligation will receive a form for immigration and further information directly from the International Relations Office of the University of Zurich. |