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Department responsible for student mobility	Erasmus & Study Abroad Office (ESAO) Room 203, Edith Morley Building, University of Reading, Whiteknights, Reading, RG6 6AA, United Kingdom										
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Incoming Students (to Reading)	Chris Bonham & Jane Lansdown Tel: +44 (0) 118 378 7220 / 8323 Email: studyabroad@reading.ac.uk Please note: All enquiries regarding any aspect of Studying Abroad at the University of Reading should be addressed to studyabroad@reading.ac.uk										
Outgoing Students (from Reading)	Emily Davis-Williams & Jane Lansdown Tel: +44 (0) 118 378 8504 / 8323 Email: studyabroad@reading.ac.uk Please note: All enquiries regarding any aspect of Studying Abroad at the University of Reading should be addressed to studyabroad@reading.ac.uk										
Number of places available	The number of spaces available can be negotiated on an annual basis. The University of Reading does not require that an equal number of students be mobile in a given year, although a balance in mobility levels should be achieved over the duration of the agreement.										
Application deadlines	<p>Information regarding students nominated must reach the University of Reading by the following deadlines:</p> <table border="1"> <thead> <tr> <th></th> <th>Nomination deadline</th> <th>Application deadline</th> </tr> </thead> <tbody> <tr> <td>September 2019 Entry</td> <td>1 April 2019</td> <td>1 May 2019</td> </tr> <tr> <td>January 2020 Entry</td> <td>1 October 2019</td> <td>1 November 2019</td> </tr> </tbody> </table> <p>Students are recommended to submit their full application as early as possible.</p>			Nomination deadline	Application deadline	September 2019 Entry	1 April 2019	1 May 2019	January 2020 Entry	1 October 2019	1 November 2019
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<p>Study dates 2019/20</p>	<p>Students can be nominated to study at Reading one of the following options:</p> <table border="1" data-bbox="504 232 1422 857"> <thead> <tr> <th></th> <th>Study Periods</th> <th>Dates</th> </tr> </thead> <tbody> <tr> <td>Option 1</td> <td>Study Block 1</td> <td>Monday 23 September - Friday 13 December 2019 <i>Please note: Students must arrive in Reading no later than Sunday 22 September 2019</i></td> </tr> <tr> <td>Option 2</td> <td>Study Block 2</td> <td>Monday 6 January - Friday 13 June 2020 <i>Please note: Students must arrive in Reading no later than Sunday 5 January 2020.</i></td> </tr> <tr> <td>Option 3</td> <td>Full Academic year (Study Blocks 1 & 2)</td> <td>Monday 23 September 2019 - Friday 13 June 2020 <i>Please note: Students must arrive in Reading no later than Sunday 22 September 2019</i></td> </tr> </tbody> </table> <p>Further details can be found at: www.reading.ac.uk/studyabroad/incomingstudents/practicalinformation/vso-practicalinformation.aspx</p>		Study Periods	Dates	Option 1	Study Block 1	Monday 23 September - Friday 13 December 2019 <i>Please note: Students must arrive in Reading no later than Sunday 22 September 2019</i>	Option 2	Study Block 2	Monday 6 January - Friday 13 June 2020 <i>Please note: Students must arrive in Reading no later than Sunday 5 January 2020.</i>	Option 3	Full Academic year (Study Blocks 1 & 2)	Monday 23 September 2019 - Friday 13 June 2020 <i>Please note: Students must arrive in Reading no later than Sunday 22 September 2019</i>
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<p>Application process</p>	<p>Exchange students can only submit applications online through the RISIS Student Portal. To access the online application study abroad coordinators/ advisers must nominate students via the nomination survey which will be sent out to partner contacts when we open the calls for nominations. There will be separate surveys for Study Block 1 and Full Academic Year nominees, and Study Block 2 nominees. The information requested will be as follows:</p> <ul style="list-style-type: none"> • Student's family name (as appears on passport) • Student's other names (as appears on passport) • Student's date of birth (DD/MM/YYYY format) • Student's gender (Male or Female) • Student's email address <p>Once this information is received and processed, we will write to your students with information about how to access the online application form.</p> <p>Summary of the application process following acceptance of nomination by the University of Reading:</p> <table border="1" data-bbox="491 1599 1433 1917"> <tbody> <tr> <td>Stage 1</td> <td>Applicants complete the online application detailing provisional module choices.</td> </tr> <tr> <td>Stage 2</td> <td>Print the completed online application and get the relevant authority at the home institution to confirm the details and sign the application.</td> </tr> <tr> <td>Stage 3</td> <td>Non-native English speaking applicants must provide evidence of English language proficiency. This applies regardless of whether they intend to gain a Tier 4 or Short Term Study Visa.</td> </tr> </tbody> </table>	Stage 1	Applicants complete the online application detailing provisional module choices.	Stage 2	Print the completed online application and get the relevant authority at the home institution to confirm the details and sign the application.	Stage 3	Non-native English speaking applicants must provide evidence of English language proficiency. This applies regardless of whether they intend to gain a Tier 4 or Short Term Study Visa.						
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VISA information	<p>Non-EU (visa national) students will require an entry visa in order to study in the UK.</p> <ul style="list-style-type: none"> ▪ Students nominated for 6 months or less can enter the UK on a Short Term Study Visa. Please refer your students to the UK Border Agency website: https://www.gov.uk/study-visit-visa for further information. ▪ Students nominated for more than 6 months i.e. a full academic year, will be required to apply for a Tier 4 visa. <p>Where applicable, students applying for a Tier 4 visa must prove they meet the minimum English language proficiency entry requirements as stipulated by the UK Border Agency at the time of application - currently an IELTS 6.5 (or equivalent) for an official language test carried out within two years of the time of application.</p> <p>This level of attainment needs to be for all four components of language learning i.e. reading, writing, speaking and listening. This proof of English language proficiency should be submitted at the same time as the application.</p> <p>Students who do not meet the minimum language requirements for all four components will not be offered a place to study abroad at the University of Reading.</p> <p>CAS numbers (required from the University of Reading in order to gain a Tier 4 Visa) cannot be supplied to students more than 3 months before the commencement of their studies at Reading. Please refer your students to the UK Border Agency website: https://www.gov.uk/study-visit-visa for further information.</p>				

<p>Modules</p>	<p>Module Information and Selection: A full list of module availability for International Exchange Students can be accessed from: http://www.reading.ac.uk/studyabroad/incomingstudents/vso-modules.aspx</p> <p>The module provision is subject to change and availability. The University of Reading reserves the right to amend its academic provision.</p> <p>Unless the University of Reading has an agreement which limits the subject areas which can be selected, applicants will be permitted to choose modules from the list providing that they have the necessary pre-requisite knowledge.</p> <p>The final decisions regarding acceptance onto the modules will be made by the Academic Departments/Schools. Students will have the chance to amend and finalise their modules once they arrive at the University of Reading.</p> <p>Students are expected to undertake a full workload while they are studying at the University of Reading. They can gain up to 30 ECTS per Study Block with no less than 20 ECTS (unless written permission from their home institution is given and sent to studyabroad@reading.ac.uk)</p> <p>Modules listed as being taught for autumn & spring are taught once over the two terms, not once in autumn and again in spring.</p> <ul style="list-style-type: none"> • Students in Reading for Study Block 1 only can select modules that are taught over two terms / the full academic year - you will normally receive 1/2 the credit value. • If students join in Study Block 2, it is unlikely that they can join a module which runs across two terms / the full academic year. <p>Most modules in the Department of Politics & International Relations, in the School of Law and Language modules in the International Study & Language Institute (ISLI) cannot be joined in Study Block 2.</p> <p>Methods of Assessment: Each school at the University of Reading sets its own form of assessment which is reviewed and approved annually by the relevant academic authorities at the University. Examination assessment takes place during the Summer Term.</p> <p>Students who are not registered at the University for the Summer Term will be set an additional piece of assessment to replace the examination, as approved by the relevant academic authorities at the University. Students will be informed of the form of assessment by the academic department and the Erasmus & Study Abroad Office at the time they register onto the module, after arrival.</p> <p>Grading System: Details can be found at: www.reading.ac.uk/studyabroad/incoming/grades</p>
<p>Accommodation</p>	<p>At nomination stage, exchange students will be provided with a handbook of information about accommodation, highlighting the various campus based options available and the process to be followed.</p> <p>Exchange students can apply online direct with the University Accommodation Service only once they have been offered and formally accepted their place on the Study Abroad Programme at the University of Reading.</p> <p>The application deadlines for Halls of Residence are currently</p>

	<p>1 August 2019 for Students starting in September and 1 December 2019.¹</p> <p>Whilst every effort is made to provide accommodation in Halls of Residence we are unable to guarantee either a place in Hall or a specific type of accommodation to any applicant.</p> <p>Students who either do not want to live in hall accommodation or are not offered hall accommodation can receive assistance from the University of Reading (details will be provided at the time of notification).</p> <p>Further details can be found at: www.reading.ac.uk/studyabroad/incomingstudents/accommodation/vsoaccommodation.aspx.</p>
<p>Welcome and Arrival</p>	<p>September 2019 Entry Students are expected to arrive in time to fully participate in the compulsory Welcome Week Programme (starting from 09:00 on Monday 23 September 2019).</p> <p>Halls of residence will be open to allow students to arrive from 19, 20 or 21 September 2019 for early arrivals (dependent on which hall the student is allocated). There will also be a Study Abroad Programme Welcome and Registration desk available from Thursday 19 September 2019.</p> <p>January 2020 Entry Students must arrive in time to fully participate in the full day Orientation and Induction meetings on Monday 6 January 2020. Halls of Residence will be available for earlier arrival.</p> <p>Details regarding travelling to the UK and welcome events will be sent to students at a later stage.</p>

Erasmus & Study Abroad Office, January 2019

¹ Correct at time of publication (January 2019)