

## Information for students – 2018

Contact details	
University website	<a href="http://www.auckland.ac.nz">www.auckland.ac.nz</a>
Auckland Abroad office for incoming students	<p>Chandra Leenheer and Sherry Fan International Office Email: <a href="mailto:studyabroad@auckland.ac.nz">studyabroad@auckland.ac.nz</a> Phone: +64 9 9231969</p> <p>Physical Address (for courier):      Postal address: Room G23, Old Choral Hall      Private Bag 90219 7 Symonds Street      Auckland 1142 Auckland 1010</p>
Auckland Abroad website	<a href="http://www.auckland.ac.nz/studyabroad">www.auckland.ac.nz/studyabroad</a>

Semester dates	Semester One 2018	Semester Two 2018
Lectures incl. exams	26 February – 25 June 2018	16 July – 12 November 2018
Academic dates	<a href="http://www.auckland.ac.nz/dates">www.auckland.ac.nz/dates</a>	

Orientation	Semester One 2018	Semester Two 2018
Orientation week	19 - 23 February 2018	11 – 13 July 2018
Programme information	<p>We strongly encourage students to attend our orientation week, as it provides helpful settling-in information and events giving students a wonderful opportunity to meet other students and make new friends.</p> <p>Information about orientation is updated around two weeks before semester start at <a href="http://www.auckland.ac.nz/is-orientation">www.auckland.ac.nz/is-orientation</a></p>	

Language information	
Language of instruction	English is the language of instruction and one of the official languages of New Zealand. Māori and New Zealand Sign Language are the other official languages of New Zealand.

Language proficiency	All applicants for whom English is a second language are required to provide evidence of their proficiency in the English language.
English language requirements	<p>The required score for exchange students is:</p> <p><b>IELTS (academic), total of 6.0, no band less than 5.5 (or equivalent).</b></p> <p>*We accept a number of other English language test results including TOEFL, Cambridge, MELAB and Pearsons – please see our website for more details: <a href="http://www.auckland.ac.nz/is-english">www.auckland.ac.nz/is-english</a></p>

Programme	
Academic programme for exchange students	Exchange students are considered “non-degree” students at the University of Auckland and are enrolled in the <b>COPEX</b> (Certificate of Proficiency for Exchange) programme. Students who have been accepted into the COPEX programme can select courses as outlined in the course information section on pages 3-4.

Application		
Nomination and application period	Semester One 2018: <b>15 September - 15 October 2017</b>	Semester Two 2018: <b>1 March – 1 April 2018</b>
Step 1: Nomination for partners	<ol style="list-style-type: none"> <li><b>Eligibility:</b> Applicants must have completed at least one full-time year at our partner university and have a better-than-average academic record (equivalent to a B average at the University of Auckland). Nominations are considered based on relevant student exchange agreements. Generic exchange agreements exclude placements in the Faculty of Law and School of Nursing.</li> <li><b>The home university must submit an online form to nominate students during the nomination period. We'll email you the link to the online form before the nomination opens.</b></li> <li><b>Partner universities still need to email the passport copy to <a href="mailto:studyabroad-partner@auckland.ac.nz">studyabroad-partner@auckland.ac.nz</a> for each nominated student.</b></li> <li><b>No nominations will be accepted by email or outside of the nomination period.</b></li> </ol>	



Step 2: Online application for students	<ol style="list-style-type: none"><li>1. Please advise your students to apply online for the <b>COPEX programme</b> at <a href="http://www.auckland.ac.nz/apply-now">www.auckland.ac.nz/apply-now</a> after you submit the nomination form.</li><li>2. A step-by-step guide to the online application process is available at <a href="http://www.auckland.ac.nz/is-application-guide">www.auckland.ac.nz/is-application-guide</a></li><li>3. Students are responsible to upload below documents online with their applications:<ul style="list-style-type: none"><li>○ Copy of academic transcript in English, including all courses the applicant has completed.</li><li>○ Proof of English language proficiency (if applicable).</li></ul></li><li>4. Applicants may upload an ID card photo at the time of application or later. This must be a colour, passport-size photo on plain background and emailed in JPEG format. For further photo requirements please refer to <a href="http://www.auckland.ac.nz/idphoto">www.auckland.ac.nz/idphoto</a></li></ol>
Application status	We recommend applicants check their application status by signing into the online Application for Admission approximately three weeks after applying online and submitting supporting documents. Follow the steps at <a href="http://www.auckland.ac.nz/sso-status">www.auckland.ac.nz/sso-status</a>

Course information	
Course enrolment	<p>Once you have received an offer of place in the COPEX programme, you must accept your offer online in order to enrol. You can then initiate course enrolment at <a href="http://www.auckland.ac.nz/sso-enrol">www.auckland.ac.nz/sso-enrol</a>.</p> <p>Exchange students can now <b>directly enrol into most courses</b> (some exceptions apply).</p> <p>However, you should apply for "concession" to enrol in courses that require Auckland faculty approval. In this process, faculties assess whether your prior study meets relevant course prerequisites and notify you accordingly. In some occasions, you may be asked to provide course outlines/syllabi in English for courses equivalent to Auckland prerequisite requirements.</p> <p>Detailed instructions on course enrolment are also provided in the offer of admission letter.</p>
Full-time study course load	The standard course load for full-time study is 50-60 points per semester or 100-120 points per year. Most courses are weighted 15 points and students generally take four courses per semester. Information on specific credit-points is available in our course catalogue <a href="http://www.auckland.ac.nz/sso-courseadvice">www.auckland.ac.nz/sso-courseadvice</a> .
Hours of study	A standard semester course of 15 points represents 150 hours of study or 10 hours of study per week for 15 weeks (12 teaching weeks and three weeks of study break and examinations). The student workload in the teaching weeks would total 120 hours, made up of lectures, tutorials, seminars, laboratory classes, and other face-to-face contact, plus independent study as appropriate for each course.

Course availability	<p>Course descriptions and schedules are published in <b>early November</b> for the subsequent year (Semesters One and Two).</p> <p>Brief course descriptions as well as information on course prerequisites and restrictions are available in our course catalogue <a href="http://www.auckland.ac.nz/ssc-courseadvice">www.auckland.ac.nz/ssc-courseadvice</a>.</p> <p>For more detailed course descriptions, please refer to relevant faculty websites.</p>
Course selection	<p>Exchange students can select courses across different disciplines provided they meet course prerequisites and the courses are not restricted (see "course restrictions"). Information about our course structure can be found on Student Services Online <a href="http://www.auckland.ac.nz/ssc-enrol">www.auckland.ac.nz/ssc-enrol</a>.</p>
Subject-specific course selection	<p>Undergraduate students in <b>Law</b> from non-Commonwealth countries must enrol in "LAWGENRL 443 – Introduction to Common Law" (10 points), a course usually offered in the week prior to the official start of semester.</p>
Course restrictions (not available to study abroad and exchange students)	<ul style="list-style-type: none"> <li>• Courses offered in Medicine, Surgery, Pharmacy and Optometry.</li> <li>• Courses running for the whole academic year - e.g. PSYCH 308A and 308B (except students enrolled for the whole University of Auckland academic year – February to November).</li> <li>• 100 level courses in Fine Arts, Architecture and Planning (unless you are majoring in this subject at your home university).</li> <li>• BUSINESS 101 and BUSINESS 102.</li> <li>• Graduate School of Management courses running on a quarterly basis – e.g. BUSACT, BUSADMIN etc.</li> <li>• Courses ending with the letters F or H - e.g. HISTORY 91F or MAORIHTH 14H. These are foundation year courses and not appropriate for Exchange students.</li> <li>• Stage I Engineering courses (ENGGEN 115, ENGGEN 121, ENGGEN 131, ENGGEN 140, ENGGEN 150, ENGSCI 111, ELECTENG 101, CHEMMAT 121) except for those ending in G.</li> </ul>
Courses with very limited enrolment availability	<ul style="list-style-type: none"> <li>• Nursing* (note courses generally commence before the official start of semester)</li> <li>• Courses showing the letter "G" – e.g. PHYSICS 107G.</li> <li>• 700 level Finance and Accounting courses.</li> </ul> <p>We recommend that you have a second choice option for each course with limited enrolment availability. Students from these areas must apply early, in particular for Semester Two.</p>
Postgraduate courses	<p>Students who hold the equivalent of a New Zealand undergraduate degree may be able to take postgraduate courses if course prerequisites are met and accepted by the faculty.</p> <p>The exchange programme is restricted to course work only and does not include thesis writing and supervision.</p> <p>Students who wish to take a full-year course load at postgraduate level are advised to apply as an international student to the University of Auckland for a one-year postgraduate programme.</p>

Courses with additional application requirements	<p>Many courses in <b>Fine Arts, Architecture and Music</b> require submission of supplementary information such as a portfolio or DVD audition. Please refer to our website for more information: <a href="http://www.creative.auckland.ac.nz/ug-supp-app">www.creative.auckland.ac.nz/ug-supp-app</a></p> <p>You may also contact our colleagues at the Creative Arts and Industries (CAI): <a href="mailto:info-creative@auckland.ac.nz">info-creative@auckland.ac.nz</a>.</p> <p>For <b>language courses</b> students must complete a Language Ability Declaration to ensure that they are placed at an appropriate level. For more information refer to <a href="http://www.arts.auckland.ac.nz/language-enrolment">www.arts.auckland.ac.nz/language-enrolment</a>.</p> <p>Or contact our colleagues at the Faculty of Arts: <a href="mailto:asc@auckland.ac.nz">asc@auckland.ac.nz</a>.</p>
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Visa	
Student visa requirements	<p>Exchange students must apply to Immigration New Zealand and obtain their <b>student visa prior to entering New Zealand</b>. Please contact the nearest New Zealand embassy or consulate for details of visa and application requirements: <a href="http://www.immigration.govt.nz">www.immigration.govt.nz</a></p> <p>Exchange students should not enter New Zealand on a visitor visa.</p>
Work restrictions on a student visa	<p>Under current Immigration New Zealand regulations, only exchange students <b>who are undertaking a full-time study for least one academic year and who are part of an approved tertiary student exchange scheme</b> are able to work on a student visa.</p> <p>Eligible students will automatically be given the work right of a maximum of 20 hours in any given week, including holidays.</p> <p>Exchange students who are studying here for one semester only, are <b>not allowed to work</b> on a student visa and are therefore not eligible to apply for a variation of conditions to their student visa.</p> <p>Full details of visa requirements, advice on rights to employment in New Zealand while studying, as well as reporting requirements are available on the Immigration New Zealand website <a href="http://www.immigration.govt.nz">www.immigration.govt.nz</a>.</p> <p>Work restrictions are stated on the Student Visa application guide.</p>

Health and travel insurance	
Mandatory health and travel insurance	<p>All enrolled international students are required to have appropriate health and travel insurance while studying in New Zealand. The University of Auckland's preferred insurance policy for international students is Studentsafe-University. Please refer to Studentsafe University policy wording for full terms and conditions <a href="http://www.auckland.ac.nz/is-insurance">www.auckland.ac.nz/is-insurance</a></p> <p>The Studentsafe insurance fee will be charged to students account automatically upon enrolment. The Studentsafe University insurance fee must be paid unless the University of Auckland approves the use of an alternative insurance provider.</p> <p>Students who have an approved alternative insurance policy may apply for the insurance charge to be waived. Please see our website for a list of</p>

	<p>approved alternative policies. Insurance waiver applications must be received <b>before the second Friday of the semester</b>.</p> <p>Studentsafe-University insurance cover starts 16 days prior to programme start date and ends on a student's arrival back in their country of origin, following completion of their course of study; or on the expiry of their current student visa, whichever is the earlier.</p> <p><b>Australian citizens and residents</b></p> <p>Due to the Reciprocal Health Care Agreement between New Zealand and Australia it is not mandatory for students with Australian citizenship or residency to be covered by the Studentsafe-University insurance policy.</p> <p>However, we strongly advise these students to have appropriate health and travel insurance while studying in New Zealand as medical treatment often incurs a charge. For more information on the reciprocal agreement with Australia please refer to <a href="http://www.health.govt.nz/new-zealand-health-system/eligibility-publicly-funded-health-services/reciprocal-health-agreements">http://www.health.govt.nz/new-zealand-health-system/eligibility-publicly-funded-health-services/reciprocal-health-agreements</a>.</p>
Estimated fees for health and travel insurance	<p>2018 Studentsafe-University premium per semester:      Approx. NZ\$325</p> <p>2018 Studentsafe-University premium full year:              Approx. NZ\$650</p>

Accommodation		
On-campus housing	<p>Exchange students who wish to stay in the University accommodation must apply online at <a href="http://www.accommodation.auckland.ac.nz">www.accommodation.auckland.ac.nz</a> unless your home university or provider arranges this.</p> <p><b>Places are guaranteed as long as they apply by the deadline.</b></p> <p>Apply by 15 October in the previous year (for Semester 1) or 1 May (for Semester 2) indicating your UoA programme (Certificate of Proficiency – Overseas) and we will guarantee university housing. You have to pay \$750 deposit when you accept the placement.</p> <p>Confidential references are not required from Study Abroad and Exchange students for their accommodation application.</p>	
Off-campus housing	<p>Students who do not wish to stay in a University residence are responsible for finding their own accommodation but may seek guidance from our Accommodation Advisory Service: <a href="http://www.accommodation.auckland.ac.nz/advice">www.accommodation.auckland.ac.nz/advice</a> or <a href="mailto:advisoryaccom@auckland.ac.nz">advisoryaccom@auckland.ac.nz</a></p>	
Guaranteed Accommodation application deadline	<p>Semester One 2018: Open on <b>1 August</b> Close on <b>15 October 2017</b></p>	<p>Semester Two 2018: Open on <b>1 April</b> Close on <b>1 May 2018</b></p>

\*The University's Accommodation Office will attempt to place students in on-campus or off-campus accommodation even after this deadline, however placement cannot be guaranteed.

Airport pick-up	Airport pick-up is free if you apply for it at least seven days prior to your arrival in Auckland. Information about airport pick-up and a link to the application form are provided in your offer of admission letter.
Arrival time	<p>Students may arrive in New Zealand any time before orientation, but within the limits of their visa.</p> <p>If you have a confirmed place in University accommodation and plan to arrive earlier than the beginning of the residential agreement period, you should contact the accommodation management team to discuss the possibility of moving in earlier. If this is not possible, you will be required to organise your own temporary accommodation.</p>

Cost of living	
Estimated living expenses (in NZD)	Students should expect to pay NZ\$20,000-\$25,000 per year (NZ\$380-480 per week) for accommodation and day-to-day living expenses, including meals.
On-campus accommodation (2018)	<p>The University offers several options of non-catering residences to study abroad students and the fee can vary from \$221-\$355 per week. University housing costs includes water, electricity, wifi and university recreation centre membership.</p> <p><i>*Fees are indicative only and are subject to change for 2018.</i></p> <p>Fees for specific halls of residences can be viewed at <a href="http://www.accommodation.auckland.ac.nz/fees">www.accommodation.auckland.ac.nz/fees</a></p>
Off-campus accommodation (2018)	Flats (apartments) range from NZ\$210-300 per week excluding bond, utilities, etc. Homestays range from NZ\$300 per week (plus a NZ\$270 non-refundable placement fee).
Textbooks	Up to approximately NZ\$600 per semester (not compulsory; digital, second-hand or library versions of textbooks may be available)
Photocopying	Approximately NZ\$5 per week (10 cents per page).
Internet/Communication	Approximately NZ\$25 per month.
Travel	With an AT Hop travel card: Approximately NZ\$30 per week. For more fares refer to the Auckland Transport website: <a href="http://www.at.govt.nz/bus-train-ferry/fares-discounts/bus-train-fares">www.at.govt.nz/bus-train-ferry/fares-discounts/bus-train-fares</a>
Food/Groceries	Approximately NZ\$100 per week – if not included in residence plan.
General costs	For a more detailed overview of likely expenses, please refer to <a href="http://www.auckland.ac.nz/living-costs">www.auckland.ac.nz/living-costs</a>

Faculty information
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Faculty websites	<ul style="list-style-type: none"> <li>• Faculty of Arts <a href="http://www.arts.auckland.ac.nz">www.arts.auckland.ac.nz</a></li> <li>• Business School <a href="http://www.business.auckland.ac.nz">www.business.auckland.ac.nz</a></li> <li>• Creative Arts and Industries (CAI) <a href="http://www.creative.auckland.ac.nz">www.creative.auckland.ac.nz</a></li> <li>• Faculty of Education and Social Work <a href="http://www.education.auckland.ac.nz">www.education.auckland.ac.nz</a></li> <li>• Faculty of Engineering <a href="http://www.engineering.auckland.ac.nz">www.engineering.auckland.ac.nz</a></li> <li>• Faculty of Law <a href="http://www.law.auckland.ac.nz">www.law.auckland.ac.nz</a></li> <li>• Faculty of Medical and Health Sciences <a href="http://www.fmhs.auckland.ac.nz">www.fmhs.auckland.ac.nz</a></li> <li>• Faculty of Science <a href="http://www.science.auckland.ac.nz">www.science.auckland.ac.nz</a></li> </ul>
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Further information	
Travel within and outside the Auckland region	<p>Visit <a href="http://www.newzealand.com">PURENZ (www.newzealand.com)</a> to find out about the stunning adventure capital of the world.</p> <p>The <a href="http://www.doc.govt.nz">Department of Conservation (www.doc.govt.nz)</a> website provides information on how to find parks, walks and campsites in and around New Zealand.</p> <p>To see what's happening in Auckland please visit <a href="http://www.aucklandnz.com">www.aucklandnz.com</a> or <a href="http://www.biglittlecitcity.co.nz">www.biglittlecitcity.co.nz</a>.</p>