

Sophia University Exchange Program Autumn 2017 / Spring 2018

As of May 2017

1. CONTACT INFORMATION

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Director	Ms. Kazumi SATO
Team Leaders	Ms. Tomoe YOSHINO (incoming) Ms. Rieko KASAI (outgoing)
Incoming Exchange Students Coordinators	Ms. Nori KAKU Ms. Kanae TERAHIRA Ms. Reiko MUKAI
Outgoing Exchange Students Coordinators	Ms. Maki HAYASAKA Ms. Chikoto KUROKI

2. GENERAL INFORMATION

Key features of Sophia University	<p>Sophia University is a private Catholic Jesuit university founded in 1913 located in the heart of Tokyo, aiming to foster "Men and Women for Others, with Others".</p> <ol style="list-style-type: none"> 1) 14,000 students (1,400 graduate and 12,600 undergraduate students) from diverse backgrounds 2) 553 full-time teaching staff from 23 countries (85% Japanese, 15% International) 3) Full degree programs offered in English: Faculty of Liberal Arts, Faculty of Science and Technology (Green Science and Engineering Area), Graduate Program in Global Studies, Graduate Program of Science and Technology (Green Science and Engineering Area), Graduate Program in Global Environmental Sciences 4) Wide variety of Japanese language courses 5) Small class size: Student / Teacher ratio of 25:1 6) 287 partner universities worldwide (56 countries) 7) Campus located in central urban area, in Japan's political and economic hub; easy access to everywhere
Campus Location	<p>Tokyo, JAPAN</p> <p>The campus is centrally located within walking distance of the National Diet and the nation's administrative district, the Imperial Palace, the National Guest House, and many other places of interest. Shinjuku, one of the most exciting areas in Tokyo, is just a 5 minutes' train ride away from Yotsuya, the closest station.</p>
Exchange Info Website	http://www.sophia.ac.jp/eng/admissions/exchangeprograms
Other useful links	<p>Tokyo City website: http://www.metro.tokyo.jp/ENGLISH/index.htm</p> <p>Information on studying in Japan by JASSO: http://www.g-studyinJapan.jasso.go.jp/</p>
Types of Accommodation	<ol style="list-style-type: none"> 1) Sophia Soshigaya International House (Off-campus co-ed dormitory) 2) Kasai International House (Off-campus dormitory for Women) 3) Wakejuku (Off-campus dormitory for Men) with two meals 4) Azalea House (Off-campus apartment-style co-ed) 5) DK-House Nerima/ Shinkoiwa/ Matsudo (Off-campus co-ed dormitory) <p>Students who wish to stay in one of the above dormitories should submit housing application form along with other application documents during the application period.</p>
Airport Pick Up Service	<p>Only available for students who arranged housing through Sophia and arrive during the designated arrival date & time.</p> <p>Sophia students will escort exchange students from the airport to their accommodations using public transportation. The public transportation expenses will be students' own responsibility.</p>
Medical Insurance	It is mandatory for all students to join Japanese National Health Insurance. In the meantime, arrangements for overseas insurance before students' departure is strongly recommended.
Accident Insurance	Personal Accident Insurance for Students Pursuing Education and Research (mandatory for all students)
Visa Requirements	<p>Non-Japanese students must obtain college student visa before entering Japan.</p> <p>Accepted students will receive necessary documents for visa application in the end of January for spring entrance and end of July for autumn entrance.</p>

3. PROGRAM GUIDE

Levels of Study	Undergraduate/ Graduate
Language of Instruction	English or Japanese
Areas of Study available (some areas are undergraduate or graduate level only)	<p><In English> Liberal Arts (Comparative Culture, International Business and Economics, Social Studies), Japanese Language and Studies, Science and Technology (Green Engineering, Green Science), Global Studies (Graduate only), Global Environmental Studies (Graduate only), TESOL (Graduate only)</p> <p><In Japanese> Theology, Philosophy, History, Japanese Literature, English Literature, German Literature, French Literature, Journalism, Education, Psychology, Sociology, Social Services, Nursing, Law, International Legal Studies, Legal Studies of the Global Environment, Economics, Management, English Language and Studies, German Language and Studies, French Language and Studies, Spanish Language and Hispanic Studies, Russian Language and Studies, Portuguese Language and Luso-Brazilian Studies, Materials and Life Sciences, Engineering and Applied Sciences, Information and Communication Sciences, Science and Technology, Global Studies (International Relations, Area Studies), Global Environmental Studies (Graduate only)</p>

English-Taught Undergraduate Departments

Faculty of Liberal Arts	Department of Liberal Arts
	<p>Centered around courses in Comparative Culture, International Business and Economics, and Social Studies, the broad interdisciplinary curriculum of the Faculty of Liberal Arts (FLA) is designed to extend the general knowledge of students while developing their critical thinking ability. A wide range of courses that are focused on Japan help students gain an understanding of both present-day Japan and its traditions in a global context.</p> <p>Website: http://www.fl.sophia.ac.jp/</p>
Faculty of Science and Technology	Department of Materials and Life Sciences - Green Science Program
	<p>The Green Science program is designed to provide a fundamental knowledge of substances, and to resolve environmental issues at the atomic and molecular levels based on green material sciences.</p> <p>Website: http://www.st.sophia.ac.jp/english/about-us/index.html</p>
	Department of Engineering and Applied Sciences - Green Engineering Program
	<p>The Green Engineering program is designed to provide electrical and mechanical engineering skills that will lead to the further development of energy-conservation technologies, efficient power generation, transmission and distribution.</p> <p>Website: http://www.st.sophia.ac.jp/english/about-us/index.html</p>

English-Taught Graduate Programs

Global Studies	<p>The Graduate Program in Global Studies emphasizes inquiry into the contemporary world and its historical antecedents by combining the interdisciplinary themes of global studies, theories and the methods of academic disciplines, and cross-cultural understandings of Japanese and area studies. It has three MA degrees - Global Studies, International Business and Development Studies, and Japanese Studies - each with its own specialized curriculum. Graduate exchange students are welcome to take content courses that are consistent with their graduate degree and for which they have sufficient background.</p> <p>Website: http://gpgs.fl.sophia.ac.jp</p>
Global Environmental Studies	<p>The curriculum covers three fields: Economics and Business Administration for the Environment, Law and Policies, Sociology for the Environment, and Science and Engineering for the Environment. One of the strategies of this program is to enhance the capacity of students to contribute to the solving of current environmental issues by offering them a wide variety of practical and discipline-specific programs.</p> <p>Website: http://www.genv.sophia.ac.jp/english/index.html</p>
Green Science and Engineering	<p>Green Science and Engineering places an emphasis on environment- and sustainability-related studies, which are of paramount importance to the future of mankind. To foster cross-disciplinary education, faculty members drawn from all the other eight divisions(see details from website) are involved in the teaching. Students are expected to associate with a faculty member and join her/his research group to pursue the advanced education required for thesis research.</p> <p>Website: http://www.st.sophia.ac.jp/english/graduate-studies/index.html</p>
Linguistics <TESOL>	<p>Program in Linguistics (TESOL) provides courses with an emphasis on both theory and practice. The faculty members represent a diverse spectrum of applied linguistics and language education, ensuring a comprehensive program for all who are interested in teaching English as a second or foreign language.</p>

日本語受入学科 Departments taught in Japanese

各学部学科・研究科情報: <http://www.sophia.ac.jp/jpn/program>

学部	
神学部	神学科
文学部	哲学科、史学科、国文学科、英文学科、ドイツ文学科、フランス文学科、新聞学科
総合人間科学部	教育学科、心理学科、社会学科、社会福祉学科、看護学科
法学部	法律学科、国際関係法学科、地球環境法学科
経済学部	経済学科、経営学科
外国語学部	英語学科、ドイツ語学科、フランス語学科、スペイン語学科、ロシア語学科、ポルトガル語学科
総合グローバル学部	総合グローバル学科
理工学部	物質生命理工学科、機能創造理工学科、情報理工学科
大学院	
神学研究科	神学専攻、組織神学専攻
文学研究科	哲学専攻、史学専攻、国文学専攻、英米文学専攻、ドイツ文学専攻、フランス文学専攻、新聞学専攻、文化交渉学専攻
実践宗教学研究科	死生学専攻
総合人間科学研究科	教育学専攻、心理学専攻、社会学専攻、社会福祉学専攻、看護学専攻
法学研究科	法律学専攻、法曹養成専攻
経済学研究科	経済学専攻、経営学専攻
グローバル・スタディーズ研究科	国際関係論専攻、地域研究専攻
言語科学研究科	言語学専攻
理工学研究科	理工学専攻
地球環境学研究科	地球環境学専攻

Courses

Course Information	http://www.sophia.ac.jp/eng/admissions/exchangeprograms/course_info
	*Bulletin for academic year 2017 (April 2017-March 2018) will be published in March 2017. Course offer and syllabi may vary slightly each year. Students should refer to 2016 course information until 2017 information available.
Standard Course Load	Students should take 7 classes (around 16 credits lecture course) or more per week. *1 class = 90 minutes
	Maximum credits per semester: FLA (20), FST (26), GPGS (12) Standard course load while taking Japanese language course: •Regular Japanese Course + 2-6 Lecture Courses •Intensive Japanese Course + 1-3 Lecture Courses
Japanese Language Course	Sophia University provides multiple tracks and levels of Japanese language courses according to students' needs and linguistic backgrounds. Students who wish to attend Japanese class can choose from the regular course and intensive course. Students who have prior Japanese study experience will be placed to appropriate class level according to the result of Japanese placement test. Website: http://www.sophia-cler.jp/subject/ja/lesson
	Regular Course (4 credits)
	The regular Japanese course offers beginning, intermediate to advanced courses where 90-minute classes meet four or five times per week. This course aims to focus on developing communicative competence through extensive practices by integrating four skills, listening, speaking, reading and writing. English is occasionally used for instruction as necessary.
	Intensive Course (8 credits)
Registration Requirements	Intensive Japanese Course, which offers four-level intensive courses at beginning, intermediate, and advanced levels, is designed for students whose main purpose of coming to Japan is to study Japanese. Classes meet for three hours a day through Monday to Friday. Fifteen hours of class time per week allow students to spend sufficient time to gain the high level of Japanese proficiency. English is occasionally used for instruction as necessary.
	*Exchange students must register for more than 10 hours of classes per week. *FLA core programs, the foreign language courses (except Japanese language), and Studies in Christian Humanism courses are NOT open to exchange students. *In principle, students cannot take courses offered by other faculties and programs.

4. ACADEMIC INFORMATION

Credits & Grading System				
Credits	Type of course	Credits awarded		
	Lecture course	2 or 4 credits per course one credit = 675 minutes class successfully completed		
	Language course	2 - 8 credits, depending on the course one credit = 1,350 minutes class successfully completed		
	Physical education practice	1 credit per course one credit = 1,350 minutes class successfully completed		
Grading Scale	Grade	Scale		Quality Point Index
	A	100 - 90	Excellent	4.0
	B	89 - 80	Good	3.0
	C	79 - 70	Satisfactory	2.0
	D	69 - 60	Passing	1.0
	W F		Withdrawal Failure	
Academic Calendar		Autumn 2017		Spring 2018
Application Deadline		April 10, 2017		October 31, 2017
Arrival Date		mid-September (September 15,16 in 2016)		early April (April 1 in 2017)
Orientation		September 21-22		early April (April 2-3 in 2017)
Japanese Language Placement Test		September 22		early April (April 3 in 2017)
Course Registration		late September (TBA)		early-mid April (TBA)
Classes		September 27 - December 21, January 5 - 22		mid April - mid July (April 12 - July 22 in 2017)
Final Exams		January 23 - 30, 2018		late July (July 24- July 29 in 2017)
Transcript Issuance		late March		mid September
Other Important Academic Information		Winter Recess : December 22, 2017 - January 4, 2018 Spring Recess : January 31 - March 31 ,2018 Summer Recess : August - late September (July 30 - September 26 in 2017)		

Qualification	
Application Requirements	<English-Taught Programs> TOEFL iBT 79, TOEFL PBT/ITP 550, IELTS 6.0, or TOEIC 730 <Graduate Program of Global Studies> TOEFL iBT 100, TOEFL PBT/ITP 600, IELTS 7.0, or TOEIC870 <Programs taught in Japanese> Japanese Language Proficiency Test N1 level
Expected GPA for Application	Applicants are expected to have a Grade Point Average of B (3.0) or above in the standard 4-level rating system (A, B, C, D) or equivalent.

5. APPROXIMATE LIVING EXPENSES FOR EXCHANGE STUDENTS

Housing Fees	Type of Housing	1 semester (4 months)	1 year (10 months)	Remarks
	Sophia Soshigaya International House	202,000 yen	529,000 yen	
	Kasai International House for Women	313,000 yen	716,000 yen	
	Wakejuku for Men*	503,000 yen	1,178,000 yen	*Meals included
	Azalea House	305,000 yen	635,000 yen	
	DK House Tokyo Nerima	329,000 yen	715,000 yen	
	DK House Shinkoiwa	328,000 yen	717,000 yen	
	DK House Matsudo	314,000 yen	685,000 yen	
Other Expenses	Meals: 30,000 - 60,000 yen per month Books: 30,000 - 50,000 yen per semester Public Transportation: 5,000 - 10,000 yen per month Personal Expenses: 20,000 yen /month - (depends on the student's lifestyle)			
Insurance (Mandatory)	Personal Accident Insurance for Students Pursuing Education and Research: 800 yen /year Japanese National Health Insurance: 1,500-3,000 yen /month (price differs from resident areas)			

6. PHOTO

