Karlsruhe Institute of Technology

Visiting Student Handbook



International Affairs

International Students Office (IStO)

Adenauerring 2, Geb. 50.20, 76131 Karlsruhe, Germany

overseas-in@intl.kit.edu

www.intl.kit.edu/istudies

Picture courtesy of T.S., Incoming ERASMUS student 2013/14

Version: 25 July 2017

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Please note that information mentioned in this handbook is applicable to all visiting students from overseas with the exception of chapter 2. For information on the application process for "Free Mover" students please refer to http://www.intl.kit.edu/istudies/7720.php.

1. Studying at the Karlsruhe Institute of Technology (KIT)

1.1. KIT: Facts and Figures

Currently, about 25,000 students are enrolled at KIT, including more than 4,000 international undergraduate and graduate students and over 500 visiting and exchange students. With approximately 9,200 employees and an annual budget of more than €780 million, the Karlsruhe Institute of Technology (KIT) is one of the world's largest research and teaching facilities. The institution's focus is on technical education, specifically engineering, and the physical and natural sciences. However, KIT also offers humanities and social science courses, teacher training, and technology-oriented business courses.

KIT was established on October 1st, 2009 with the merger of the University of Karlsruhe and the Helmholtz Research Centre Karlsruhe. KIT is therefore an institution with two missions: that of a university with research and teaching responsibilities, and that of a major research institution, the Helmholtz Association, which conducts major research initiatives on behalf of the state. Students' educational experiences are enriched by this close relationship between research and teaching. For more information, please see: www.kit.edu/kit/english.

Departments at KIT

KIT has eleven departments in charge of teaching. These departments are:

- Architecture
- Civil Engineering, Geo- and Environmental Sciences
- Chemistry and Biosciences
- Chemical and Process Engineering
- Electrical Engineering and Information Technology
- Humanities and Social Sciences (incl. Sports Sciences and German studies)
- Informatics
- Mechanical Engineering
- Mathematics
- Physics
- Economics and Management

On each department's website you can find detailed information about study programs, courses, professors, etc.

1.2. Courses offered at KIT

Undergraduate Programs
Program
Applied Geosciences
Architecture
Bioengineering
Biology[1]
Chemical Biology
Chemical and Process Engineering
Chemistry[1]
Civil Engineering
Economics Engineering
Electrical Engineering and Information Technology
Engineering Pedagogics: Building Technologies
Engineering Pedagogics: Electrical and Electronics Engineering
Engineering Pedagogics: Metal Technologies
European Culture and History of Ideas (European Studies)
Food Chemistry
Geodesy and Geoinformatics
Geoecology
Geography[2]
Geophysics
German Literature[1]
History of Art
Industrial Engineering and Management
Informatics
Information Engineering and Management
Materials Science and Engineering
Mathematics[1]
Mechanical Engineering
Mechatronics and Information Technology
Meteorology
Naturalsciences and Technologies[2]
Pedagogics
Physics[1]
Science – Media – Communication
Sport[2]
Sports Science

Postgraduate Programs
Program
Applied Geosciences
Architecture
Bioengineering
Biology
Business Mathematics
Chemical Biology
Chemistry
Civil Engineering
Economathematics
Economics Engineering
Electrical Engineering and Information Technology
Electrical Engineering and Information Technology
Energy Engineering
Engineering Pedagogics: Building Technologies
Engineering Pedagogics: Electrical and Electronics Engineering
Engineering Pedagogics: Metal Technologies
Engineering Structures
European Culture and History of Ideas (European Studies)
Food Chemistry
Geodesy and Geoinformatics
Geoecology
Geophysics
German Literature
History of Art
Human Resource Development - Vocational and Company Pedagogy
Industrial Engineering and Management
Informatics
Information Engineering and Management
Materials Science and Engineering
Mathematics
Mathematics
Mechanical Engineering
Meteorology
Mobility and Infrastructure
Optics and Photonics
Pedagogics
Physics
Resources Engineering
Sports Science
Techno-Mathematics

1.3. The City of Karlsruhe

Founded in 1715 by the Duke of Baden-Durlach, Karlsruhe, which is translated literally as "Karl's Retreat" or “Karl’s Rest”, is the second-largest city in the Federal State of Baden-Württemberg.

The city is situated in Southwest Germany, close to both the French and Swiss borders, and has a population of about 300,000, of which more than 30,000 are students. Bordered to the south by the beautiful Black Forest and to the West by the famous River Rhine, the city's landscape offers attractive woods, parks and lush meadows, which all serve as excellent destinations for leisure trips. Karlsruhe is also proximal to a number of major European cities: Paris, Munich and Zurich are all only three hours away by train. Plane travel is also easy from Karlsruhe: less than an hour and a half away is the Frankfurt Airport, is a major international hub and the main hub for the German airline Lufthansa.

In Karlsruhe you’ll find a diverse array of leisure, culture and sports activities, which offer something for everyone. The city boasts a wide variety of cultural attractions, including the Baden State Theatre, numerous private theatres, cinemas, museums, and art galleries. Student discounts are frequently available, and on Friday afternoons the city’s museums offer free entrance when you show your student ID card. Every summer one of Germany’s largest open-air festivals, "Das Fest,” takes place in Karlsruhe, and people travel from all over Germany to attend.

The nickname "Fan City" was given to Karlsruhe due to its unusual urban design. From an aerial view, the city can be seen as a fan-like composition of buildings and open spaces. The Palace, the centre of cultural activity during the Baroque period, has 32 roads extending outwards from its central point in a star-like formation.

Karlsruhe is also known as the "Residence of Justice,” being the seat of Germany's two supreme courts (the Federal Constitutional Court and the Federal Supreme Court). Currently, the city has earned another nickname as the “Capital of Traffic Construction” due to the building of a new underground rail system in the city centre. You have to see it for yourself to believe it; there are even postcards about it!

The local economy is based on a well-developed structure of medium-sized businesses, particularly in future-oriented technologies such as computer science, multimedia, control systems, energy technology and environmental science as well as nanotechnology. Several major companies, among them Bosch, Siemens, Daimler AG and Michelin, have production facilities in the region. Major research and development institutions (e.g. Fraunhofer Institute, Intel research campus) contribute to the city’s and region’s worldwide reputation as a center for innovation and new technologies.

Cost of Living

To get an idea about the cost of student life in Karlsruhe, you can check our website at http://www.intl.kit.edu/istudies/3294.php.

1.4. Dates and Deadlines

Calendar of the academic year	**1st semester**	October 1st	–	March 31st
	2nd semester	April 1st	–	September 30th
Christmas holidays		December 24th to January 6th		
2017-18				
Lecture period	**1st semester**	October 16th, 2017	–	February 10th, 2018
	2nd semester	April 16th, 2018	–	July 21st, 2018
Exam period	**1st semester**	February 2018	–	March/April 2018
	2nd semester	July 2018	–	September/October 2018
Orientation week	**1st semester**	September 17th, 2017	–	September 24th, 2017
	2nd semester	March 18th, 2018	–	March 25th, 2018
Pre-semester German language course	**1st semester**	September 25th, 2017	–	October 13th, 2017
	2nd semester	March 26th, 2018	–	April 13th, 2018
2018-19				
Lecture period	**1st semester**	October 15th, 2018	–	February 9th, 2019
	2nd semester	April 23rd, 2019	–	July 26th, 2019
Exam period	**1st semester**	February 2019	–	March/April 2019
	2nd semester	July 2019	–	September/October 2019
Orientation week	**1st semester**	September 17th, 2018	–	September 23rd, 2018
	2nd semester	March 25th, 2019	–	March 31st, 2019
Pre-semester German language course	**1st semester**	September 24th, 2018	–	October 13rd, 2018
	2nd semester	April 1st, 2019	–	April 19th, 2019
Future academic calendars: http://www.sle.kit.edu/english/imstudium/697.php				

Nomination deadline	**1st semester / entire year**	April 1st
	2nd semester	October 1st
Application deadline	**1st semester / entire year**	May 1st
	2nd semester	November 1st
Decision time		Students will receive notice within 4 weeks after the application deadline.
Transcript of records		A transcript of records (academic transcript) will be issued no later than 5 weeks after the end of the period of exams at KIT upon the student's request.
Re-enrollment for second semester (Rückmeldung)	**2nd semester**	approx. January 15th– February 15th

1.5. Public holidays in Baden-Württemberg

In Germany, both public holidays and school holidays differ from one Federal State to the next.

Since KIT is in Baden-Württemberg, the Baden-Württemberg regulations apply: http://www.feiertagskalender.ch/index.php?geo=3060&jahr=2017&hl=en&klasse=3 and http://www.feiertagskalender.ch/index.php?geo=3060&jahr=2018&hl=en&klasse=3.

In addition to these public holidays, there is a KIT Christmas break from December 24th to January 6th. Also, there are no lectures during the "semester holidays"/lecture-free period, but there might be exams.

Be sure to make note of all important dates for your courses when they begin.

School holidays DO NOT apply to universities, but only to primary and secondary education institutions.

1.6. Administrative & academic contacts for visiting students at KIT

International Students Office (IStO)

Karlsruhe Institute of Technology (KIT)
Adenauerring 2
76131 Karlsruhe

Campus South
Bldg.: 50.20, Room 106

Phone +49 721 608-44911
Fax +49 721 608-44907
Mail: student@intl.kit.edu

Front desk opening hours
Mo.-Fr. 9am-12am
Closed on Tuesdays

Incoming Coordinator for overseas visiting students: Tabea Tetzner (Ms.)

Office hours: Monday, 9:30am – 11:30am or please request an appointment via email.

Building: 50.20
Room: 004
Phone: +49 721 608-44919
overseas-in@intl.kit.edu

Student Advisors

For all study specific questions like course choice, registration for exams, grades, certificates, Transcript of Records and so forth, you can contact the responsible student advisor below. The easiest way to get in contact with them is to send them an email.

Applied Geosciences

Courses, ToR, Exams

Dr. Ruth Haas Nüesch

ruth.haas@kit.edu
0049 (0)721 608 44172

Architecture

Courses, ToR, Exams:

Lena-Marika Herbich

lena-marika.herbich@kit.edu
0049 (0)721 608-42160
Englerstrasse 7, Bld. 20.40, R. 222

Biology

Courses, ToR, Exams:

Dr. Joachim Bentrop

joachim.bentrop@kit.edu
0049 (0)721 608-43353
Haid- und Neu-Str. 9, Bld. 07.21

Chemical Engineering

Courses, ToR, Exams:

Marion Benoit

marion.benoit@kit.edu
+49 721 608 - 42961
Building 40.32, Room 132

Chemistry

Courses, ToR, Exams:

Dr. Axel Gbureck

axel.gbureck@kit.edu
0049 (0)721 608-48368
Bld. 30.45, R 125

Civil Engineering

Courses, ToR, Exams:

Angelika Fels

angelika.fels@kit.edu
0049 (0)721 608 47245
Bld. 10.81, Room 123

Economics & Management

Courses, ToR, Exams:

Lorene Pioch

International.relations@wiwi.kit.edu
0049 (0)721 608 48582
Kollegiengebäude am Kronenplatz,
Bld. 05.20, Room 3B 03

Electrical Engineering and Information Technology

Courses, ToR, Exams:

Katharina Williams

bpa@etit.kit.edu
0049 (0)721 608-42636
Engesserstr. 5, Bld. 30.36

Geodetics Engineering

Courses:

N/A

Geography and Geoecology

Courses, Exams, ToR:

Dr. Christophe Neff

christophe.neff@kit.edu
0049 (0)721 608 43481
Kaiserstr. 12, Bld. 10.50, Room 807

German Studies: Literature, Medieval Studies, Scientific Communication

Courses, Exam registration:

Dr. Katrin Schneider-Özbek

katrin.schneider-oezbek@kit.edu
0049 (0)721 608 48835
Englerstr. 2, Bld. 20.30, Room 4.038

Informatics/Computer Sciences

Courses, Exams, ToR

Christine Glaubitz
erasmus@informatik.kit.edu
0049 (0)721 608-44314
Am Fasanengarten 5, Building 50.34, Room 125

Mathematics

Courses, Exams, ToR:

Prof. Dr. Wolfgang Reichel

wolfgang.reichel@kit.edu
0049 (0)721 608-43037
Kaiserstrasse 93, Bld. 05.20, Room 3A-21

Mechanical Engineering

Courses, Exams, ToR:

Andrea Morlock-Scherm

andrea.morlock-scherm@kit.edu
0049 (0)721 608-44716
Kaiserstrasse 10, Bld. 10.23, R. 706

Philosophy & European Studies

Courses, Exam registration

Dr. Christoph Schmidt-Petri

christoph.schmidt-petri@kit.edu
0049 (0)721 608 42149
Douglasstr. 24, Bld. 09.20, Room 501

Physics

Courses, Exams, ToR:

Prof. Dr. Bernd Pilawa

bernd.pilawa@kit.edu
0049 (0)721 608 43452
Wolfgang-Gaede-Str. 1, Bld. 30.23, Room 15

Sports

Courses, Exams, ToR:

Dr. Rainer Neumann

rainer.neumann@kit.edu
0049 (0)721 608- 45438
Engler-Bunte-Ring 15, Bld. 40.40, Room 114

1.7. AK ERASMUS

AK Erasmus was founded in 1990 as a student work group within KIT's Economics Department. It has since developed into an official university club for all faculties. Its members are students from all different fields and semesters, who enjoy providing support to international students studying at KIT with an exchange program.

The idea is to help ease the transition of international students as they settle in at KIT and in Karlsruhe. It is for this reason that AK Erasmus organizes exciting and affordable parties, city trips and other events on a regular basis to make sure that students will have an unforgettable experience in Germany.

More information about AK ERASMUS and its services is available at http://www.ak-erasmus.de/en.

1.8. Fachschaften / Student bodies

A „Fachschaft“ is an independent student organization run by the students of a faculty. These groups are responsible for helping students navigate their academic careers; they are the ideal persons to contact if you have questions regarding your faculty’s courses, facilities, or professors. They also plan parties, sell lecture notes and previous exams for studying, and much more.

Name	Büro / Office	E-Mail	Web
Architektur / Architecture	Geb. 20.40, Englerstr. 7, Raum 009	fsarch@lists.kit.edu	http://www.fsarchkit.de/wordpress/ https://de-de.facebook.com/FachschaftArchitekturKIT/
Bauingenieurwesen / Civil Engineering	Geb. 10.81, 3. OG, Raum 317.1	fsbau@lists.kit.edu	http://www.fs-bau.kit.edu
Geowissenschaften / Geosciences	Geb. 10.50, Raum 702.1	mail@fs-geo.kit.edu	http://www.fs-geo.kit.edu/
Chemie und Biowissenschaften / Chemistry and Biosciences	Geb. 30.41, 1. OG, Raum 112	fschembio@lists.kit.edu	http://fs-chembio.usta.de
Elektrotechnik und Informationstechnik / Electrical Engineering and Information Technologies	Geb. 11.10, EG, links	info@fs-etec.kit.edu	https://fachschaft.etec.uni-karlsruhe.de
Geistes- und Sozialwissenschaften / Humanities and Social Sciences	Geb. 30.91, Raum 007	mail@geistsoz.de	http://www.geistsoz.de http://geistsoz.de/doku.php?id=fachschaft:fs-cafe
Informatik / Computer Sciences	Geb. 50.34 Fasanengarten, UG, Raum-124	info@fsmi.uni-karlsruhe.de	http://www.fsmi.uni-karlsruhe.de
Lehramt / Teaching (i.e. to become a teacher)	-	lehramt-aktiv@lists.kit.edu	http://www.asta-kit.de/wiki/lehramt:start; https://www.facebook.com/groups/461259330648628
Maschinenbau, Chemieingenieurwesen und Verfahrenstechnik / Mechanical Engineering, Chemical and Process Engineering	Geb. 10.50, Raum 603.1	fachschaft@fmc.uni-karlsruhe.de	http://www.fmc.uni-karlsruhe.de
Mathematik / Mathematics	Gebäude 20.30, Zimmer 0.002	mathe@fsmi.uni-karlsruhe.de	http://www.fsmi.uni-karlsruhe.de
Physik / Physics	Geb. 30.22, Engesserstr. 7, EG, Raum FE 16	fachschaft@physik.kit.edu	https://fachschaft.physik.kit.edu/drupal

Wirtschaftswissenschaften / Economics and Business Engineering	Kollegiengebäude am Kronenplatz, Geb. 05.20, Raum 1C 04	info@fachschaft.org	http://www.fachschaft.org

1.9. Facilities (Mensa, Cafeteria, Library, IT Services)

Cafeteria (in German: *Mensa*)

The "*Mensa*" is a student restaurant offering a variety of affordable dishes each day, including many vegetarian options. A meal with a main plate and two side dishes costs between €1.60 and €5, while a few more expensive meals will run between €5 and €7. The *Mensa* is located at Adenauerring 2, directly opposite of the library. Lunch is offered on weekdays between 11 am and 2 pm.

For more information, including weekly menus, check http://www.sw-ka.de/en/essen/?page=1.

Café (in German: *Cafeteria*)

The *Cafeteria* offers coffee and tea at low prices, as well as cold beverages and a variety of sandwiches, pastries, cakes, sweets and other snacks, fruit and yogurt. It is open Monday to Thursday from 7.30am to 7.30pm and Fridays from 7.30am until 4pm, and is located in the same building as the *Mensa*.

For more information check http://www.sw-ka.de/en/essen/cafeteria/caf_teria_adenauerring.

Library

The KIT main library is open to students 24/7. For full access, you will need to register your KIT student card and open a personal library account. You can do this at the information desk in the library lobby from Monday to Friday between 9am and 7pm and Saturdays from 9am till 12.30pm. Once you have an active library account, you will be able to borrow books and enter the building after its regular opening hours. The library is situated at the Straße am Forum 2.

Other, more specific libraries are located all over the campus. For more information check https://www.bibliothek.kit.edu/cms/english/seatfinder-list.php.

IT-Services

The KIT provides every student with WLAN access, university specific e-mail account, printing facilities, computer pools, assistance with software or hardware problems etc. through the MicroBIT office. The services will become available to you approximately 2 weeks after completing your enrollment. Further information and instructions on how to use these services are available via http://www.scc.kit.edu/en/services/index.php.

MicroBIT
Zirkel 2, 76131 Karlsruhe
Building 20.21, room -113 (basement)
Tel. 0721-608-42997
microbit@scc.kit.edu
Mo. – Fr. 10.00 – 17.00

In case you **lose your password** or log-in details, please contact the SCC Service Desk.
Zirkel 2, 76131 Karlsruhe
Building 20.21
Tel. 0721-608-8000
servicedesk@scc.kit.edu
Mo. – Thu. 9.00 – 18.00; Fr. 9.00 – 17.00

1.10. Services for visiting students

The pre-semester language course

For a good start to the semester, all exchange students are given the opportunity to participate in a **three-week long German language course (beginner and intermediate, A1-B2) before the semester begins**. You can find the exact dates of the pre-semester German course at the start of our brochure under “Date and Deadlines”.

You can enroll for the course directly during the online application process by ticking the box.

Exchange students from partner universities will have to pay a small participation fee of 100€ upon their arrival in Germany. Free Mover students, trainees etc. will have to pay 150€ for the course. Students from certain scholarship programs (e.g. DAAD …) do not need to pay a fee, as the scholarship provider covers this cost.

Registered students will take a brief placement test upon arrival to assess which level German course they should take. The exact date and time of the test can be found in the O-Week program at http://www.ak-erasmus.de/ophase/. If you will not participate in the O-Week, but would like to participate in the German course, please contact overseas-in@intl.kit.edu.

The course does not replace whatever language certification may be necessary for your exchange application. You will be awarded 3 ECTS points after passing the written exam, provided that you also have 80% attendance/participation in the course.

For the **DAAD scholarship holders** this course is part of their mandatory German language preparation period before the start of the semester. However, there are also additional language classes that will start earlier. Please check with your KIT coordinator if you are unsure about the starting date for your German language preparation course.

The O-Week

Before the beginning of each semester, the International Students Office and the student association “AK-ERASMUS” collaboratively organize an Orientation-Week (O-Week) to welcome all exchange students and to assist you with your first days in Karlsruhe.

It is designed to help you with all the administrative steps you will have to take in order to enroll and settle in at KIT, but will also give you the opportunity to meet fellow exchange students and German students and have a lot of fun.

The O-Week includes:

- Official reception
- Assistance with administrative steps at KIT and in Karlsruhe
- Electronic grading test for the pre-semester German language course
- Opening a German bank account
- Extension of your residence permit/visa (for non-EU/non-EEA students)

You can find the exact dates of the O-Week at the start of our brochure under “Date and Deadlines” or on our webpage. For more information see www.ak-erasmus.de/ophase/.

2. Applying at KIT as an overseas visiting student

2.1. Application Requirements

In order to apply as an visiting student at KIT,

- you must be enrolled at one of KIT's partner institutions[1] and be nominated by your home university to study at KIT. This means that you should consult the exchange coordinator at your home university in order to determine your eligibility for the exchange program. If selected, your coordinator nominates you for KIT.

  or

  you must be selected in one of the DAAD scholarship programs (www.daad.org).

  or

  you apply as a Free Mover.

Language requirements

- As an exchange or DAAD student, you need to have successfully reached **A2-level in German** (recommended: B1[2]) **at the time of application** (i.e. **on May 1st / November 1st**)
- as an exchange student or DAAD student of the Department of Mechanical Engineering, you need to have successfully reached B1-level in German **at the time of application** (i.e. **on May 1st / November 1st**)
  or
- as a Free Mover, you need to have successfully reached **B2-level in German**[3] **at the time of application** (i.e. **on May 1st / November 1st**)

Please note that to have successfully reached A2/B1/B2 level in German (way stage/elementary) means that you have successfully followed an A2/B1/B2 level German course (i.e. you are already studying for B1/B2/C1).

In exceptional cases, exchange students (not DAAD or Free Mover students) might be allowed to study at KIT only with proof of intermediate English knowledge (at least B2), for example if:

- you have chosen only English-taught lectures for your study plan.
- you are writing a project or final thesis at KIT and your supervisor at KIT has agreed to accept you without proof of German knowledge.

However, without proof of German language we might reject your application and we highly recommend that you learn German in order to master daily life in Karlsruhe.

Please note that the Department of Mechanical Engineering always requires a minimum of German knowledge. This means that even if you only choose courses taught in English, you need to have successfully reached A1/A2-level in German.

[1] Should you not be enrolled at a partner institution of KIT, but still aspire to a study stay here, there is still the opportunity to come as a **Free Mover**.
[2] http://en.wikipedia.org/wiki/Common_European_Framework_of_Reference_for_Languages
[3] http://en.wikipedia.org/wiki/Common_European_Framework_of_Reference_for_Languages

You can test your language skills with the test available at http://edl.ecml.at/LanguageFun/Selfevaluateyourlanguageskills/tabid/2194/language/en-GB/Default.aspx.

We accept most types of German language certificates except simple language course attendance certificates that do not state whether or not you completed the course successfully.

Your certificate should clearly show

- either the German level you have reached
- or that you have successfully participated in a language class of that level

2.2. Planning your course schedule

At KIT you can find information on lectures in the general course catalogue (https://campus.studium.kit.edu/events/catalog.php) as well as in the module handbooks for each study course.

The course catalogue allows a general overview, whereas the module handbooks provide more detailed information (credits points, ECTS, descriptions) for each lecture.

To plan your course schedule at KIT, we recommend starting with having a look the module handbook of your degree/studies. If you cannot find an exact match for your degree at home, you can try combining lectures from different degree courses.

The module handbook will give you information about the semester (summer or winter) each course will take place, the teaching language, the course number and the ECTS points. With the help of these details, you will be able to fill in your "Learning Agreement" – your tentative study plan that you have to send in with your application at KIT.

After your arrival at KIT, approx. 2 weeks before the start of the semester, the actual course schedule will be published in the general course catalogue. By checking the availability of the courses you chose in your Learning Agreement and their times, you will be able to finalize your schedule.

If you have specific questions about which courses to take etc. please contact your academic contact at the department (cf. contact section). The International Students Office cannot answer academic questions.

Module handbooks (or other sources for detailed lecture descriptions)

- Applied Geosciences, Geography, Geoecology:
  - Applied Geosciences: http://www.bgu.kit.edu/english/appl_geo.php
  - Geography: http://www.bgu.kit.edu/english/geography.php
  - Geoecology: http://www.bgu.kit.edu/english/geoecology.php+
- Architecture: https://www.arch.kit.edu/studium-und-lehre/studiendownloads.php#block1422
- Biology: www.biologie.kit.edu/244.php
- Chemical and Process Engineering: www.ciw.kit.edu/auslandsstudium.php (at the bottom of the page) and https://www.ciw.kit.edu/1487.php
- Chemistry: http://www.chem-bio.kit.edu/Fakultaet/Modulverzeichnis_BA_Chemie.pdf, http://www.chem-bio.kit.edu/Fakultaet/Modulverzeichnis_MA_Chemie.pdf;

- Civil engineering: :
  - Civil Engineering: http://www.bgu.kit.edu/english/civ_eng.php
  - Engineering Structures: http://www.bgu.kit.edu/english/eng_struct_msc.php
  - Mobility and Infrastructure: http://www.bgu.kit.edu/english/mob_infra_msc.php
  - Water Science and Engineering: http://www.bgu.kit.edu/english/wat_sci_eng.php

- Computer Sciences: http://www.informatik.kit.edu/english/formulare.php#block1933

- Economics and Management: http://www.wiwi.kit.edu/english/IncomingStudents.php

- Electrical Engineering and Information Technologies: www.etit.kit.edu/1151.php#dblock05

- European Studies and Philosophy: https://www.philosophie.kit.edu/651.php

- Geodetics Engineering: http://www.bgu.kit.edu/english/geo_info.php

- German Studies: http://www.geistsoz.kit.edu/english/111.php

- Mechanical Engineering: http://www.mach.kit.edu/english/1715.php

- Mathematics:
  - http://www.math.kit.edu/lehre/seite/modulhandb/de
  - http://www.math.kit.edu/lehre/page/classes/en

- Physics: http://www.physik.kit.edu/Studium/Studienplaene/
  - Physics: http://www.physik.kit.edu/Studium/Studienplaene/MHB-phys-bsc-2015-de.pdf, http://www.physik.kit.edu/Studium/Studienplaene/MHB-phys-msc-de.pdf
  - Meteorology: http://www.physik.kit.edu/Studium/Studienplaene/MHB-met-bsc-2015.pdf, http://www.physik.kit.edu/Studium/Studienplaene/MHB-met-msc-2015-de.pdf
  - Geophysics: http://www.physik.kit.edu/Studium/Studienplaene/MHB-geo-bsc-2015.pdf, http://www.physik.kit.edu/Studium/Studienplaene/MHB-geo-msc-2015.pdf

- Regional Sciences: http://www.ifr.kit.edu/english/index.php

- Sport Sciences: http://www.sport.kit.edu/StudiumLehre_Studiengaenge_Bachelor.php (box on the right “Unterlagen zum Studium”)

Interdisciplinary offer at the Center of Applied Sciences (ZAK)

The Centre for Cultural and General Studies (ZAK) is a central academic unit at the Karlsruhe Institute of Technology. The ZAK's concept is based on three pillars: interdisciplinarity, applied research in cultural studies, and public science.

Its offer is available at http://www.zak.kit.edu/vorlesungsverzeichnis.php. Some of their courses are taught in English. For the German-taught course, please note that you should have a good command of the German language.

These courses are very popular, thus there is a registration process. You should register very early (on the day that registration opens, i.e. about two weeks before the start of lectures) if you would like to participate. In case, your enrollment has not been finalized at that point you can enroll as a guest.

Soft skill offer at the House of Competence (HoC)

The House of Competence (HoC) is a central academic unit offering courses to foster the development of soft skills.

Its offer is available at http://www.hoc.kit.edu/lehrangebot.php. Some of their courses are taught in English. For the German-taught course, please note that you should have a good command of the German language.

These courses are very popular, thus there is a registration process. You should register very early (on the day that registration opens, i.e. about two weeks before the start of lectures) if you would like to participate. In case, your enrollment has not been finalized at that point you can enroll as a guest.

Language learning at KIT

German

KIT offers a limited number of German language courses during the semester. You can register at the Studienkolleg Karlsruhe (http://www.stk.kit.edu/english/index.php). The language courses cost a small fee.

You can find more detailed information at the following website: http://www.stk.kit.edu/studienbegleitende_Kurse.php

Because these courses are in high demand, there are not enough places for all interested students. You therefore cannot simply attend the course you want to take, as you can with most other courses at KIT. For detailed registration information please visit this webpage: http://www.stk.kit.edu/deutsch_kurse.php.

Please keep in mind that these courses are very popular and you should register very early (on the day that registration opens, i.e. beginning of October or beginning of April) if you would like to participate. In case, your enrollment has not been finalized at that point you can enroll as a guest with a DaF-Account available via info-daf@stk.kit.edu.

All other languages

You can register for **"foreign" language courses** (English, French, Spanish, Arabic, Italian, Polish, Latin, Russian, Chinese, Japanese, Portuguese, Turkish, Dutch, Swedish) with the Sprachenzentrum Karlsruhe. To find information about courses for other languages, please go to this webpage: http://www.spz.kit.edu.

Please keep in mind that these courses are very popular and you should register very early (on the day that registration opens, i.e. beginning of October or beginning of April) if you would like to participate.

Language exchange

Another great opportunity to deepen your language knowledge is to engage in a language exchange (Sprachtandem) with another student. The idea is to partner students who would like to learn languages from one another. Each student offers a language that he or she speaks fluently, and the pair meets to communicate in both languages. This is a great way to learn new vocabulary and practice your conversational skills. For more information visit http://www.sw-ka.de/en/internationales/tandem/?cpage=1.

2.3. Application Procedure

1. In general, you will first have to go through the application process at your home university or with your scholarship provider, which will lead to your selection and nomination for a stay at KIT[4]. After we receive your nomination by your home university / scholarship coordinator, you will get an e-mail with the link to our online application portal and further instructions.

   - You will have to fill in the online application and print it out. The application is available at https://move.intl.kit.edu/move/moveonline/incoming/welcome.php?_language=en.

2. Then your coordinator and you should sign the form, or if you have been nominated by the DAAD it is sufficient if only you sign the form.

3. To finalize your application you should send the following documents electronically to overseas-in@intl.kit.edu prior to May 1st / November 1st :

   - Signed online application
   - Copy of your passport ID page
   - German (and if applicable English) language certificate
   - Current transcript of records
   - Learning Agreement (from available at http://www.intl.kit.edu/download/Vorlage_Learning_Agreement.docx)
   - *Free Mover students only*: Cover/motivation letter

Please note that

- you do not need to send any originals by ordinary mail.

2.4. Selection and Admission

Once we receive your application, we will confirm the reception by email. About a month after the application deadline, the results of the selection process will be known and we will inform you if you have been accepted at KIT.

You will receive an email with instructions on how to proceed.

Generally the selection results are announced in June/July for the winter term and in December/January for the summer term. Please check your email inbox as well as your spam/ junk mail folder.

[4] Should you not be enrolled at a partner institution of KIT, but still aspire to a study stay here, there is still the opportunity to come as a **Free Mover.** You will just have to hand in additional documents.

3. Preparing your arrival at KIT

3.1. Registering for the Orientation Week

To register online for the orientation week after your admission to KIT, please follow the link that you will receive from your KIT coordinator via email.

3.2. Visa and residence permit

In order to enter and stay in Germany during your studies, you may require an entry visa and/or a residence permit[5] depending on your citizenship. **Please do not enter Germany with a tourist visa under any circumstances - it cannot be converted into a residence permit. If you have a European Passport, it might be easier to use this for travelling.**

Students who are **citizens of EU countries or citizens of Liechtenstein**, **Norway, Iceland, Switzerland** and other countries (http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html)	Citizens of these countries can enter Germany with a valid passport or ID card. **No visa required.** **No residence permit required.**
Students who are citizens of **Australia, Brazil, El Salvador, Honduras, Israel, Japan, Canada, South Korea, New Zealand, the US** or of certain other countries (http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html)	Because of special visa regulation agreements for those countries, these students can enter Germany **without a visa** and **apply for their Aufenthaltserlaubnis (residence permit)** at the Ausländerbehörde of the city of Karlsruhe (Foreigners Authority) after arrival. **No visa required.** **A residence permit *is* required**.
Students who are citizens of **non-EU countries** (apart from those mentioned above)	These students must **apply for an entry visa at** the German Embassy or a German Consulate **in their home country** prior to departure. This should be done as early as possible because the processing time for such visas can be very long, i.e. up to six months. Once you have arrived in Karlsruhe, you have to apply for a **residence permit** at the Foreigners Authority. **Visa *is* required.** **A residence permit *is* required.** Please note that KIT does not have any special links to German Embassies/Consulates in your country. We are unable to influence the application process in any way.

[5] You can only file for a residence permit after your arrival in Germany.

Residence permit (for Non-EU citizens)

As a **Non-EU citizen** you will have to file for a residence permit upon your arrival, whether you were able to enter Germany with or without a visa.

We will be happy to help you with it but would like to point out that this is a government process that KIT cannot influence.

For more information about the procedure, please check the chapter “After your arrival”.

3.3. Accommodation

KIT offers rooms in student residences for exchange students from partner universities and from certain scholarship programs.

If you are eligible for student housing, our housing office will contact you after your admission to KIT to inform you about our offer.

Please note that the lease period is always set from September to March and/or March to August and cannot exceed 12 months.

The student dorms offer very basic accommodation at a cheap price. The monthly rent for a single room varies between 250€ and 300€ including electricity and water. In addition you will have to pay a bond of 500€ to 700€.

If you are not eligible for our service (e.g. Free Mover, interns) or prefer booking a place to stay on your own, please check our website www.intl.kit.edu/ischolar/6166.php for further information.

Please take into consideration that it is extremely difficult to find student accommodation in Karlsruhe. It is very likely that you will have to stay at a hotel/hostel for several weeks while looking for permanent housing. You should budget for this.

Please note! If you are planning to rent private rooms additional costs might include a TV licence (GEZ), internet and telephone connection and so forth.

3.4. Insurance

Health insurance

It is mandatory to have health insurance coverage to enroll and study at a German university. This means that you will have to provide a certificate of health insurance or a health insurance waiver in order to enroll at KIT.

We recommend checking with your health insurance in your home country whether you have coverage in Germany for the duration of your studies at KIT.

Assistance with this topic will be offered to you during the O-Week, which will take place a few weeks before the official start of the semester.

Students who have a private health insurance that is valid in Germany

If you are covered by a private health insurance in your home country that is also valid in Germany, you need to obtain a written confirmation of your health insurance provider (either in German or English) in your home country that states that

- you have health insurance
- it is valid in Germany
- it provides you with sufficient insurance coverage (minimum insurance sum: 100,000€)

Please note that **regular travel health insurance cannot be accepted**, since it does not cover your study stay of at least one semester!

Once you are in Germany, you will have to obtain a health insurance waiver from a German statutory health insurance (cf. addresses at the back of the handbook).

If you have a private health insurance, you will have to pay for any necessary health treatment yourself and claim the money back from the health insurance provider in your home country. Please note that your health insurance might only cover the costs according to common treatment rates in your home country. In that case, if the treatment is more expensive in Germany, you will have to pay the difference yourself.

For students who need to take out insurance in Germany

You have the choice between taking out statutory or private health insurance. If you are younger than 30 and/or if you have not studied for longer than 14 semesters (7 years), a statutory health insurance for students will cost around 80 € at any of the German health insurance companies. Private health insurance is usually more expensive and you have to pay treatments in advance before being reimbursed.

Please note: Once you have taken out private health insurance in Germany, you will not be allowed to change to a statutory health insurance.

The student health cover only becomes valid with the start of the semester (on October 1st or April 1st) and with your enrollment at KIT. Thus we recommend to take out travel health insurance for the first weeks of your stay in Karlsruhe, until all paperwork has been dealt with.

If you are a DAAD scholarship holder, health insurance is provided directly through the DAAD.

For students who are 30 years or older, students who are beyond the 14th semester (7 years) and for PhD students

You are no longer entitled to student insurance rates from German statutory health insurance companies, so you will have to compare various companies and decide which insurance company is best for you.

A list of the health insurance agencies in Karlsruhe can be found at the Portal of the City of Karlsruhe: http://www.karlsruhe.de/b3/gesundheit/krankenkassen.de.

The German Academic Exchange Service (DAAD) offers more information about health insurance in Germany (https://www.daad.de/deutschland/in-deutschland/regeln/en/8839-health-insurance).

Private liability insurance

As an international student in Germany you should also have a liability insurance taken out from your home country, which is valid in Germany as well, or a German one. This kind of insurance covers the responsibility for damage caused to persons, objects or assets up to a certain amount. The higher this amount is, the higher the annual fee will be.

For students from Europe the liability insurance taken out in the home country is valid.

Household/property insurance

Household insurance covers damage caused by natural events, e.g. thunder- or hailstorms, fire, explosions, as well as burglary, robbery or vandalism. For an additional charge, bicycle theft insurance can be included. It is, however, only possible to insure whole apartments; you cannot insure a single room.

The cost of your household insurance will depend on the size and location of the flat. There are often special rates for students under 26 years of age. Landlords will commonly require that you take out household insurance.

4. After your arrival

In order to make your start in Karlsruhe as easy as possible, you can find below information about enrollment at KIT, necessary visits to local authorities, insurance etc. Depending on your individual situation, the chronological order of the steps may be different to the one in the handbook. Should you have any questions or queries, do not hesitate to get in touch with us. Make a phone call or stop by the International Students Office during the office hours (http://www.intl.kit.edu/ia/3760_9095.php).

If you arrive in time, we highly recommend that you take part in the orientation week so that we can directly assist you with the necessary administrative steps.

If you cannot participate in the O-Week be sure to make an appointment with your Incoming Coordinator shortly after your arrival to receive assistance.

4.1. Paying your semester contribution

What?

Part of enrolling at KIT is paying the semester contribution. Students from partner universities pay 77.70€ per semester for student social services. This amount is not waivable. Students from non-partner universities pay 77.70€ per semester for student social services, 70€ per semester for administrative fees and 1,500.00 € per semester for tuition fees, so in total 1,647.70 €.

When?

Before handing in your enrollment documents

How?

You will receive the payment details in an info letter, along with your admission letter. As you can only pay via bank transfer, you can either transfer the money from your home country (but high bank charges might apply) or after opening a German bank account.

Please make sure to keep a proof of payment for your enrollment.

4.2. Health insurance or insurance waiver

What?

To enroll at KIT, you will need to provide proof of health insurance for the time of your stay.

When?

Before your enrollment

After your arrival

Ideally: during orientation week.

How?

If you already have private health insurance valid in Germany, you will only need to obtain a health insurance waiver from a statutory health insurance company in Germany (addresses available at http://www.karlsruhe.de/b3/gesundheit/krankenkassen.de).

If you need to take out health insurance in Germany please refer to http://www.karlsruhe.de/b3/gesundheit/krankenkassen.de.

In both cases, if you are participating in our orientation week, you will find assistance during your enrollment.

4.3. Enrollment at KIT

What?

To officially become a student at KIT, you have to complete the enrollment.

When?

During orientation week or after obtaining an individual enrollment appointment

After your arrival

After paying the semester contribution

After taking out German health insurance or after obtaining a health insurance waiver

How?

You should prepare the following documents and hand them in during your enrollment appointment:

- Filled-in form from www.intl.kit.edu/download/Antrag_auf_Einschreibung_fuer_Zeitstudierenden.pdf
- Proof of German statutory health insurance or health insurance waiver
- Passport size picture for your student ID (ca. 35mm x 45mm, with your name and birth date on the reverse side)
- Proof of payment of the semester contribution
- Original passport
- Current enrollment certificate from your home university, i.e. proof that you are currently enrolled in your home country

4.4. Registration at the City of Karlsruhe

What?

You have to register in Karlsruhe at the Residents Registration Office (*Bürgerbüro*/*Einwohnermeldeamt*) within one week

- **after** having found and moved into your flat/room in Karlsruhe
- **and** if you are staying for longer than two months in Germany.

Please note that you also have to notify the *Bürgerbüro*/*Einwohnermeldeamt* if you move places during your stay in Germany.

When?

After finding permanent housing

How?

For registering, you will need

- Passport including entry visa, if applicable (use your European passport, if you have dual citizenship)
- Statement available at https://pdf.form-solutions.net/forms/frm/jzMRpH2nmNdVAc1ap5kjDKXAT2RfnPz singed by your landlord
- Filled-in and signed registration form

Check the multilingual form generator of the city of Karlsruhe for help with filling out your registration form: https://formulare.karlsruhe.de/metaform/Form-Solutions/sid/assistant/5652dd750cf20e68535351ce.

You can register at one of the following "Bürgerbüros":

Bürgerbüro Karlsruhe Mitte

Karl-Friedrich-Str. 10

Rathaus am Marktplatz

76124 Karlsruhe

Bürgerbüro Karlsruhe K8

Kaiserallee 8

76133 Karlsruhe

Opening Hours

Monday – Friday: 8.30am – 12.30pm

Thursday: 2pm – 5pm

To avoid the queue you can make an appointment online: http://otv.karlsruhe.de

4.5. Opening a bank account

What?

It will be useful to open a bank account in Germany, for instance for transferring rent and other fees.

When?

After finding permanent housing

How?

You can open an account at one of the online banks or in one of the local branches of different banks at Karlsruhe. Nevertheless, before you do that, you should compare costs.

To open a bank account in Germany, you will need (original and copy):

- Your Passport/ID Card
- A permanent address in Germany
- Your Student ID or enrollment certificate (if already available)
- A copy of your residence permit (if already available)

Participants of the orientation week have the opportunity to open up a bank account during orientation week.

4.6. Student Welcome Package

What?

The city of Karlsruhe offers a welcome package to all students that register as Karlsruhe residents. It includes, for example, a voucher for a free public transportation pass for the entire network and several shopping vouchers.

When?

After receiving your KIT student card + your KIT account

After receiving your registration confirmation from the city of Karlsruhe

How?

To receive the package you need to go to one of the Bürgerbüros in Karlsruhe (cf. list at the end of the handbook) and show them your city registration confirmation and your KIT enrollment certificate (downloadable at the student portal).

4.7. Residence Permit (only for Non-EU citizens)

What?

After your arrival in Germany, Non-EU citizens should apply for a residence permit for studying purposes at the Foreigners Registration Office, if the visa in your passport is not valid for the whole duration of your stay or if you were able to enter without a visa.

Please note that it is mandatory in Germany to carry an ID as well as, if applicable, your residence permit card (eAT) at all times.

Also, please remember to notify the Foreigners Office immediately if anything about your student/intern status changes.

When?

After your arrival in Germany

After finding permanent housing

How?

For the application at the Foreigners Office or the International Students Office during the orientation week, you should assemble the **following documents (copies):**

- Filled-in form available at https://pdf.form-solutions.net/forms/frm/2M7GHvvpdrgQdrnCMqQN1fXHJCX38C9n
- Biometric picture
- Copy of your passport including your current visa for Germany if applicable
- Confirmation of your registration as a resident of Karlsruhe
- Copy of your rental application form/rental contract
- Proof of sufficient funds to cover all expenses during your stay in Germany (at least 670.00 € monthly). Such proof includes: bank statement, official statement of your scholarship or a “Verpflichtungserklärung”
- “Zulassungsbescheid” (Letter of Admission)
- Rental contract
- Proof of health insurance including a copy of your health insurance policy

To hand in the documents, please:

- Go to https://otv.karlsruhe.de/terminmodul/live/index/index/dienststelle/38
- Choose the appropriate Bürgerbüro
- Tick „Antragsabgabe und eAT-Bestellung
- Personenzahl “1“
- Click “Weiter: Terminauswahl”
- Choose one of the green boxes in the calendar (Termin frei=slot available)
- Write down your personal details (first name, surname and e-mail address)
- Click “Weiter: Zusammenfassung”
- Check the summary and correct any mistakes by clicking „Zurück“; otherwise click “Weiter: Reservieren”
- A confirmation will be sent to you by email
- Be on time at the appointment and bring along your documents

If you are participating in the orientation week, you can get help with these documents during your enrollment appointment. If not, you should contact the Foreigner's Office if you have questions:

Ausländerbehörde Karlsruhe

Kaiserallee 8
76124 Karlsruhe
Tel.: 0721-133 3388

E-mail: auslaenderbehoerde@oa.karlsruhe.de

Online appointments: http://otv.karlsruhe.de

4.8. Your course schedule

What?

At KIT, each student is responsible for their individual course schedule. After your arrival at KIT, you should work out which lectures etc. you are going to take during the upcoming semester, i.e. finalize your tentative course schedule.

When?

After your arrival in Germany

After October 1st for the winter term or April 1st for the summer term

After finalizing your enrollment

How?

If you still have questions after that, please contact the appropriate department contact (cf. chapter 1).

4.9. Getting a bike

The easiest method of transportation in Karlsruhe is to travel by bicycle.

One way to find a bicycle is to search in Facebook groups like the following:

- https://www.facebook.com/groups/Verkaufe.Suche.Karlsruhe/?ref=ts&fref=ts
- https://www.facebook.com/groups/342859669155392/?fref=ts
- https://www.facebook.com/groups/kit.karlsruhe.flohmarkt

Otherwise you can check the local version of ebay http://kleinanzeigen.ebay.de/anzeigen/ or www.quoka.de.

Another option is to go to an auction sale offered by the city of Karlsruhe. More information and further dates are available at https://web1.karlsruhe.de/service/d115/detail.php?prod_id=797.

In case your bike needs repair and you want to save money, this shop might provide you with the necessary tools for a small charge. From time to time they sell used bikes as well.

Radler-Martin
Im Gewerbehof
Steinstraße 23
76133 Karlsruhe
www.radler-martin.de
Mi. – Fr.: 8.00 – 13.00 and 15.00 – 19.00
Sa.: 10:00 – 14:00

Another option is to sign up for „Fächerrad“, a service provided by stadtmobil, VBK and “nextbike”. The idea is that you do not buy a bike but may rent one instead. You pay 1€ for every 30 minutes or 9€ for 24 hours. With the “RadCard-Tarif” you pay **24€ as a Student for a one year membership**. This allows you to borrow **up to four available “nextbikes” at the same time** and use them for the next 30 minutes for free. Every minute extending the 30th minute will cost an additional 50 cents. 24 hours will cost 5€. To search for available “nextbikes”, borrow a bike or give it back, there is a mobile app or a hotline available. After you finish using the bike you can simply park the bike on any crossing in the city or at an official “nextbike” station, lock it and confirm the return via app, hotline, terminal or bikecomputer. You can find further information and register via this page: www.faecherrad.de

Please note! According to German law your bicycle must be equipped with two brakes, a bell, a white light in front and a red light at the back. If something is missing and you get stopped by police you will most probably get fined.

5. General Information about KIT, Karlsruhe and Germany

5.1. The Grading system at KIT

Grade	German	English
1.0 – 1.3	Sehr gut	Very good
1.7 – 2.3	Gut	Good
2.7 – 3.3	Befriedigend	Satisfactory
3.7 – 4.0	Ausreichend	Sufficient
4.7 - 5.0	Ungenügend/Nicht ausreichend	Fail

Exams may also be evaluated as “bestanden“ (passed) or ”nicht bestanden“ (failed) without grade.

Further information on the statistical distribution of grades according to the descriptions in the ECTS users’ guide can be found in the individual module handbooks of each degree course and on request at the KIT registrar’s office.

5.2. Re-enrollment for the second semester

The re-enrollment for the second semester simply consists in paying the semester contribution for the second semester. For instructions on how to pay, please see the chapter “Studierendenportal”, 5.3.

5.3. The “Campus Management Portal für Studierende”, the “Studierendenportal” and your KIT account

The “Campus Management Portal für Studierende” is the platform for all students at KIT. The address is https://campus.studium.kit.edu/.

To access the portal, you will need your **KIT account**. You will receive your account information shortly after your enrollment; if you still have not received your account details two weeks after enrolling, please visit the service desk on the main floor of the SCC building (building 20.21). You will need to first show them your KIT ID card, but then they can print your account information on the spot.

In this portal you can

1. download your transcripts (if your department uses this system - for more information ask your departmental coordinator)
2. inform KIT about contact and address changes
3. pay your semester contribution and do the re-registration every semester
4. download your KVV public transport pass, certificates (confirmation of enrollment/”Immatrikulationsbescheinigung”) etc.
5. register for exams (for some departments; for most you’ll have to talk to your lecturer)

For further instructions check our detailed manual available at http://www.intl.kit.edu/download/2016CampusManagementPortalFuerStudierende.pdf.

5.4. Sports at KIT

Courses

The “Hochschulsport” (university sports) offers a variety of sports courses and classes that includes nearly every sport you could imagine: Aerobics, Basketball, Juggling, Karate, etc.

To participate in these courses, you will need to enroll about two weeks before the start of lectures:

1. **Choosing courses:** First, go to http://www.sport.kit.edu/hochschulsport click “**Sportangebot”** on the left, then “**Sportkurse”** (left). There you will find the KIT sports offer. Follow the links for a description and information about times and locations of the different courses. To book a course, click on **“buchen“** (booking) on the right side.
2. **Booking:** Complete the form (including your bank-account), then click “**verbindliche Anmeldung”** to send it. You will receive a personal confirmation via email which entitles you to attend the course. Please take the printed email with you to the lessons.
3. **Waiting-list:** In case there are no free places left, you get a second chance by registering for the waiting-list (Warteliste). You will be informed about places that become available later.

Charges/fees: Each student participating in the KIT sports offer has to pay a basic fee of €10, independent of the courses taken. Certain courses might also have an additional fee.

Cancelling a sports course: To cancel your enrollment in a course, please write an email to hochschulsport@sport.kit.edu. However, after having properly registered for a course, you will not get back the full amount of the registration fee you have pai. The amount that is kept depends on when you cancel:

- 25% of the fees after up to two weeks since the beginning of courses
- 50% of the fees after up to four weeks since the beginning of courses
- 100% of the fees after more than four weeks since the beginning of courses

In case of injury or illness, special arrangements are possible, so ask your doctor for a note!

Gym

KIT has its very own gym. It offers a cardio area, various strength machines and a free weight area. Additionally, if you sign up for a gym membership you are allowed to use the pool and sauna next door. They also offer several fitness courses, e.g. Zumba. For prices and more information please check http://www.sport.kit.edu/walk-in/index.php.

KIT SC

If you are interested in basketball, soccer, handball, volleyball, lacrosse, tennis, American football or athletics and are willing to train multiple times a week and have competitions on weekends, you can become a member of the KIT SC. Check http://www.kitsc.de/ for information.

5.5. Public Transportation in Karlsruhe and in Germany

Local Transportation via KVV

The “Karlsruher Verkehrsverbund“ (KVV) organizes public transportation in Karlsruhe and the surrounding region.

In order to make Karlsruhe’s inner city more pedestrian-friendly, the railway lines of the Kaiserstrasse are being partially transferred underground. The project’s name is **“Kombilösung”** and it has created a number of temporary construction sites and route diversions in the inner city.

For more information check www.kvv.de or http://en.kvv.de.

What special offers are there?

There are a number of special offers on ticket prices and different travel cards available. The best idea is to ask at one of the KVV customer care centers, e.g. at the main railway station (Hauptbahnhof) or at Marktplatz.

However, here is a short overview of the **most important tickets**:

- *Time-restricted tickets*: from 24-hours tickets through summer to yearly cards for one person or groups of up to 5 people
- Single travel tickets
- The „Baden-Württemberg-Ticket“ and the „Schönes-Wochenende-Ticket“ are suitable for short excursions in the region by train.
- The “Studikarte”: a special offer ticket for students. For more information see below.

How much does a ticket cost and where can I buy it?

The KVV network is divided into certain zones called „Waben“. The price of each ticket is based on this system – the more Waben one crosses, the more expensive the travel becomes. A ticket valid only in the City of Karlsruhe will always have two Waben. If someone wants to travel from Stutensee to the inner city of Karlsruhe, for example, he or she would need a ticket valid for three Waben.

There are ticket vending machines at almost all stops and on most trams as well. However, you should always have some pocket change with you as the machines do not always take banknotes. If they are out of order, it is always possible to buy your ticket from the driver. You can also get tickets from the customer centers of KVV, at the main railway station (Hauptbahnhof) and in a couple of stationery stores.

The “Studikarte”

As a student enrolled at KIT, you automatically receive a semester ticket that allows you to use the KVV network for free from Monday through Friday between 6pm and 5am and all day during the weekend and public holidays. The “ticket” (KVV-Bescheinigung) can be downloaded and printed out via the “Studierendenportal” (cf. chapter about the

“Studierendenportal”). Please be aware that you need to carry with you both your KIT card and your “ticket” to use this offer.

In addition, if you would like to use the KVV network 24/7, you should consider the “Studikarte”. It allows you to use all means of public transport on the whole KVV network and is valid for six months. It costs around 150€ and is available at most KVV customer care centers or at the International Student Center of the Studierendenwerk. You’ll need to present proof of enrollment at KIT when you make the purchase. (A voucher for the “Studikarte” is also included in the welcome package that you can request from the Bürgerbüro upon registration as a Karlsruhe citizen.)

BahnCard

If you are planning to travel throughout Germany, the “Deutsche Bahn” can be a convenient method of transportation. It might be worth buying a BahnCard, which gives you a discount on every ticket you purchase. There are various kinds of BahnCards available; the cheapest version (BahnCard 25) is available for students for ca. 50€ and gives you a 25% discount on every ticket price. You can read more about it here:
http://www.bahn.de/p/view/bahncard/bahncard.shtml.

A BahnCard additionally allows you a discount on one-way single tickets from KVV.

5.6. Medical Care in Germany & Emergency Contacts

Medical care in Germany is generally very good with a dense network of high-qualified specialists. If you are sick you simply call up a physician (Hausarzt) and make an appointment.

IMPORTANT: If you feel sick, but it is not an emergency, you must go to a “Hausarzt” (family doctor/GP), NOT to the hospital. The hospital is only responsible for emergencies such as severe injuries and acute pain.

A directory of the physicians in Karlsruhe can be found in the “Yellow Pages” (www.gelbeseiten.de/arzt/karlsruhe). A list of foreign-language doctors can be found in the “Glossary” of this handbook.

At https://www.studentenwerke.de/sites/default/files/gesundheitswoerterbuch.pdf you can find a **German-English dictionary** with helpful vocabulary.

Emergencies

For emergencies, the toll free number 112 operates day and night. You can call this number for an emergency doctor and an ambulance. These services are free of charge for people with health insurance in Germany.

There is an emergency medical service on weekends as well in case you do not need an ambulance but still need to see a doctor. Information about this service can be found in city newspapers under the column “Ärtzlicher Notdienst” or on the pages of city Karlsruhe (http://www.karlsruhe.de/b3/gesundheit/notdienste.de) (in German).

You can also call the number 116 117 to reach these medical services.

Medication

In Germany, medication is only sold in pharmacies. For some medicines, e.g. antibiotics, you will need a prescription from a doctor.

5.7. Counselling

As an international student especially, studies do not always run smoothly and without problems. KIT has different counseling services available for students experiencing academic and/or personal issues.

- The psychotherapeutic counselling office of the Studierendenwerk (http://www.sw-ka.de/en/beratung/) is open to students with personal and psychological issues, including depression, psychosomatic complaints, anxiety, etc.
- The International Student Center (http://www.sw-ka.de/en/internationales/?page=1) offers help with mainly administrative problems.
- Of course, the **International Students Office** provides assistance for all international students as well.

All these services are offered in German as well as in English on request.

5.8. Cultural differences

Punctuality at university: In Germany it is important to arrive on time! The defined start time on the schedule is the actual start time for a lecture or lesson. The lecturer will not wait for any late arrival.

How to address a professor: The relation between student and professor/lecturer is very formal. It is important to keep a certain distance and address the professor accordingly. Therefore the professor is addressed with the German formal case, “Sie”. An exemplary beginning of a letter/e-mail for Professor (Prof.) Max Mustermann would be “Sehr geehrter Herr Professor Mustermann, ” or in English, “Dear Professor Mustermann,“

Office hours and services: Keep strictly to the office hours; you will not receive any assistance after the official opening hours. If you made an appointment, it is very important to arrive on time!

Lecture style: The lectures might differ quite a lot from what you are used to from back home. Generally the bigger the class room the fewer the questions. For more detailed information, check the chapter on “KIT Slang”.

Shop opening hours: On Sundays all shops are closed in Germany! From Monday to Saturday supermarkets are generally open between 8 am and 10 pm. Other shops are normally open between 10 am and 7 pm. Usually, the bigger the shop the longer the opening hours.

Red traffic light: It is forbidden to cross a street as long as the traffic light is red. If you get caught by the police you will have to pay a fine.

5.9. Driving in Germany

If you want to drive in Germany with a driver's license from another country, it must be exchanged for a German driver's license if you stay in Germany for longer than six months. Sometimes you might even have to take your driving test again (depending on your country of origin). Holders of an EU driving license are not affected by this.

For more information check http://web1.karlsruhe.de/Service/d115/detail.php?prod_id=440.

If you want to buy a car in Germany, you should take into account the additional costs (insurance, taxes, fuel price). A convenient alternative is the car-sharing program Stadtmobil (http://karlsruhe.stadtmobil.de/english).

Car-sharing with "Mitfahrgelegenheit"

Car-sharing is a widely used means of transportation for students in Germany. Passengers or drivers can be found, for example, on https://www.blablacar.de/ (only in German).

5.10. Working while studying

Many students depend on one or even several jobs to make ends meet despite scholarships and other financial assistance. However, you should not take on a job before it is clarified what you are permitted by law to do on your student visa to prevent problems with immigration.

The employment regulations for Non-EU students are very strict. You can even be **extradited from Germany** if you break them.
The regulations are very complex. Therefore please check the DAAD homepage https://www.daad.de/deutschland/in-deutschland/arbeit/en/9148-earning-money for trustworthy information and/or contact the Foreigners Registration Office.

Where can I find a job?

There are many ways to search for jobs.

- At the office of your institute, you can find out about student or research assistant and tutor positions. These jobs have the advantage of working directly at the university and gaining relevant knowledge for your studies. However, these positions are very popular amongst students and therefore very competitive. They are also usually long-term jobs. Please check the KIT Job Portal for open positions: https://jobportal.rsm.kit.edu.
- Many listings can be found in local daily and weekly newspapers, as well as on the Internet.
- A stroll down the center of Karlsruhe can also be useful because as many shops and restaurants advertise their job offers directly on the door or in a display window.
- Many jobs are obtained through word-of-mouth advertising.

5.11. Travelling in the Schengen States

There is freedom of travel within the European Union: most member countries of the EU are part of the "Schengen area", in which border controls have been abolished.

For EU citizens

According to the "Schengen Convention", which is part of EU law, there are no longer any border controls at the borders between the Schengen member states. All EU countries are member states except Bulgaria, Ireland, Romania, United Kingdom and Cyprus. Iceland, Switzerland and Norway do not belong to the European Union, but are members of Schengen.
You only have to obtain an additional visa when travelling outside the EU's external borders and to the non-Schengen countries. If you are traveling within the EU you do not need a visa. However, you should always carry a valid identity card or passport with you.

For Non-EU citizens

Citizens of certain countries can enter the EU without a visa for a stay up to three months. Travelers of other Non- EU countries, however, might require a visa from one of the Schengen states. Please check the chapter "Before your arrival at KIT" for more information.

Nationals of Non-EU countries, who have a residence permit from one of the "Schengen States", may also move freely within the other member states. **The freedom of travel is valid only for stays of up to three months**. Each member state has own regulations for longer stays.

Warning: Ireland, Great Britain and some other EU Member States do not belong to the Schengen states. In these countries there are special regulations.

6. Before you leave KIT and Karlsruhe

When your stay at KIT unfortunately comes to an end, please follow the advice below as you prepare to return to your home university to avoid encountering any unresolved issues once you are back home.

Unenrolling („Exmatrikulation“) at KIT

Before you leave KIT, you should unenroll from the university. In order to do so, you should come by the International Students Office (building 50.20, room 106) and pick up your “Antrag auf Exmatrikulation”. This request form has to be stamped by the library, the International Students Office and the Students Office (Studierendenservice).

Transcript of Records (ToR)

In order to transfer the credits you have achieved at KIT to your home university, you should obtain a transcript of records. You should go and see your departmental coordinator or your department’s “Prüfungsamt” for a final time and ask them how to obtain the transcript (the process differs from department to department). You should also give them your address in your home country, just in case.

Do not leave KIT without requesting your transcript of records, since you cannot request it from back home!

Please start this procedure at least 3 weeks before your leave!

Exchange students, who are enrolled at the Department of Economics and Management, can access to their ToR until 6 months after their de-enrollment at KIT. These ToR are automatically generated by a computer system and are valid without a signature. Please find more information under the following link: www.wiwi.kit.edu/IncomingFAQ.php

Notifying the city of Karlsruhe

Two or three days before you leave Karlsruhe, you should notify the city of Karlsruhe of your departure. You can do this easily at the “Bürgerbüro” responsible for the district you live in. Detailed information about the services of Karlsruhe's public authorities can be obtained from Karlsruhe's public authorities' hotline 115.

Notifying your German health insurance provider

Two or three days before you leave Karlsruhe, you should inform your German health insurance provider (if you have taken out German health insurance) that you are leaving.

Memories of KIT

A KIT collection is available at the KIT-Webshop (www.kit-shop.de). There you can buy something that will remind you of your good times at KIT.

There also is a KIT shop on campus:

KIT-Shop Campus Süd
Building 11.30, Engelbert-Arnold-Straße 2, 76131 Karlsruhe

Keeping in touch

If you would like to stay in touch with us even after your studies at KIT come to an end, you can become a KIT alumnus/alumna. Just log onto our Alumni Network and register. You will then receive regular KIT news and you can become a member in one of 18 Alumni Clubs worldwide (or found a new one in your home country). For more information, visit the alumni website: www.rsm.kit.edu/alumni.php or www.rsm.kit.edu/1990.php.

7. Glossary

7.1. KIT Slang

AKK: Student association which organizes different social activities and operates a small café/pub on campus, located directly opposite the main library.

AStA: abbreviation of ”Allgemeiner Studierendenausschuss.“ They offer a wide field of services and counseling; for example you can use a fully equipped workshop or a photo laboratory for free. More information can be found here: www.asta-kit.de/service/.

Audimax: the biggest lecture hall on campus

Bib: short for Bibliothek (=library)

Campus Management: see “Studierendenportal”

Dekan: faculty director

Exmatrikulation: unenrollment—removal from the register of students for any reason including graduation or end of exchange.

Fachkoordinator: Department coordinator. The contact person of every department in case of study specific questions. You can find the list of department coordinators in the chapter “Administrative Contacts”

Fachschaft: student bodies. Student organization under self-management, responsible for helping students, planning parties, selling lecture notes and much more.

Hochschulsport: term to describe all sports offered at KIT, including gym, team sports and courses.

Immatrikulation: enrollment. The formal process of entering a university.

LP or Leistungspunkte: German term for ECTS points or credit points

Mensa: Cafeteria/refectory. A massive student restaurant offering a variety of more than six dishes each day at very cheap prices.

Modulhandbuch: study guidelines including all possible lectures and explaining the specific structure of each degree and study path.

Prüfungsamt: examination office. Responsible for collecting, managing and saving exam results and make out certificates.

Rückmeldung: re-registration. You notify the university that you are going to continue your studies in the next semester and pay a small fee. You have to do this if you are staying on for a second semester.

Sprachenzentrum: the institution responsible for all non-German language courses.

SCC: abbreviation of „Steinbuch Centre of Computing”. The SCC is the information technology centre of KIT and one of the most powerful computing centers in Europe.

Studententicket/KVV-Bescheinigung: The combination of your KIT Card and the KVV-Bescheinigung (public transportation permit) allows you to use public transportation on the weekend and weekdays between 6pm and 5 am for free. Please see the chapter “Studierendenportal” for instructions on how to print you transportation permit.

Studierendenwerk: The Studierendenwerk is responsible for running the Mensa and the Cafeteria. They also offer social counselling and can help you with finding jobs or housing.

Studienkolleg: The Studienkolleg is a preparatory course for foreign students from different countries and of different religious, political and educational backgrounds planning to study at KIT. They also offer German language courses for KIT students.

Studierendenportal or Campus Management: student portal. The online platform for students to register for exams, check their transcript, re-enroll and much more. Please check the chapter about the “Studierendenportal” for further instructions.

Studierendenservice: student registrar’s office.

SWS or Semesterwochenstunden: the number of hours/week for a lecture/course

Vorlesungsverzeichnis: course catalogue. The overview of all lectures offered at KIT.

Walk-in: KIT’s own gym exclusively for students and employees.

Arten von Veranstaltungen (types of lectures)

Vorlesung: lecture. Lecturer speaks in front of whole class using lecture notes or PowerPoint slides, very little interaction with students.

Seminar: seminar. Small groups aim to write an essay about a specific topic and prepare presentations.

Übung: exercise. Exercise instructor explains problems on the board or does exemplary calculations. Mostly in front of whole class, eventually class gets split up.

Tutorium: tutorial. Exercise in small groups conducted by older students.

Praktikum: practical course. Exercise in small groups with a practical focus.

7.2. Abbreviations for accommodation searching

Abkürzung/ Abbreviation	German	English
O (Pr)	ohne Provision	without estate agent´s fee
+ (Pr)	mit Provision	with estate agent´s fee
AB	Altbau	old building
App.	Appartment	apartment
Ausst.	Ausstattung	furnishings
Balk./Blk.	Balkon	balcony
Bek/BK	Betriebskosten	overheads
Bd./BZ	Bad/Bäder	bath/baths
Bj.	Baujahr	Year of construction
DG	Dachgeschoss	top floor
DHH	Doppelhaushälfte	semidetached house
Di	Diele	hall
DT	Dachterrasse	roof top terrace
Du	Dusche	shower
EBK	Einbauküche	kitchenette
EFH	Einfamilienhaus	single-family house
EG	Erdgeschoss	ground floor
FbH	Fussbodenheizung	under floor heating
G-WC/ Gä.-WC	Gäste-WC	guest toilet
Ga.	Garten	garden
Gge.	Garage	garage
gfl.	Gefliest	tiled
GH	Gasheizung	gas heating
HH	Hinterhaus	part of a tenement house accessible only through a courtyard
Hob.	Hobbyraum	hobby room/ workroom
Hzg.	Heizung	room heating
Imm.	Immobilie	real estate
inkl.	Inclusive	inclusive

Ka.	Kamin	an open fireplace
Kl.	Keller	cellar
KDB	Küche Dusche Bad	kitchen shower bath
KM	Kaltmiete	basic rental charge
kpl.	Komplett	complete
KT	Kaution	Deposit/bond
Kü	Küche	kitchen
Lg.	Loggia	loggia
MFH	Mehrfamilienhaus	house for several families
MM	Monatsmiete	monthly rent
Mn.	Maisonette	maisonette
NB	Neubau	new house
Nfl.	Nutzfläche	usable floorspace/living room
NK	Nebenkosten	utility costs
NM	Nachmieter	next tenant
NR	Nichtraucher	non-smoker
OG	Obergeschoss	upper floor
Pk.	Parkettboden	parquet floor
prov.fr.	provisionsfrei	without estate agent´s fee
qm, m²	Quadratmeter	square meter
ren.	Renoviert	renovated
renbed.	renovierungsbedürftig	needs renovating
rest.	Restauriert	restored
rhg. gel.	ruhig gelegen	quiet location
RH	Reihenhaus	terraced (town) house
SZ	Schlafzimmer	sleeping room
Tel.	Telefonnummer	phone/-number
t-möb.	Teilmöbliert	partly furnished
Tep.	Teppichboden	carpeting
Terr.	Terrasse	terrace
TG	Tiefgaragenstellplatz	underground parking garage
UM	Untermieter	subletter, subtenant
VB	Verhandlungsbasis	negotiable
v-möb	Vollmöbliert	fully furnished

WC	Toilette	lavatory
Wfl	Wohnfläche	living area
WG	Wohngemeinschaft	apartment-sharing community
Whg.	Wohnung	flat/apartment
WLAN	Drahtloses Netzwerk	wireless network
WM	Warmmiete	overall rent
WZ	Wohnzimmer	living room
ZH	Zentralheizung	central heating
Zi.	Zimmer	room
ZKB	Zimmer Küche Bad	room kitchen bath
Zzgl.	Zuzüglich	additionally

7.3. Public Authorities in Karlsruhe

For both Bürgerbüro and Ausländerbehörde you can save a lot of time (and not wait in a queue) if you make an appointment online via https://otv.karlsruhe.de.

Bürgerbüro Karlsruhe Mitte

Karl-Friedrich-Str. 10

Rathaus am Marktplatz

76124 Karlsruhe

Opening Hours

Monday – Friday: 8.30am – 12.30pm

Thursday: 2pm – 5pm

Bürgerbüro Karlsruhe K8

Kaiserallee 8

76133 Karlsruhe

Opening Hours

Monday – Friday: 8.30am – 12.30pm

Thursday: 2pm – 5pm

Ausländerbehörde Karlsruhe

Kaiserallee 8

76124 Karlsruhe

Tel.: 0721-133 3388

E-mail: auslaenderbehoerde@oa.karlsruhe.de

Lost and Found

Fundbüro des Studierendenwerks Karlsruhe

Adenauerring 7

76131 Karlsruhe

Tel. 0721 6909-0

promo@sw-ka.de

Mo. – Thu. 8.00 – 12.30 and 13.30 – 15.30

Fr. 8.00 -12.30 and 13.30 – 15.00

Fundbüro der Stadt Karlsruhe

Kaiserallee 8

76133 Karlsruhe

Tel. 0721 133-3270

fundbuero@bus.karlsruhe.de

Mo. and Wed. 8.00 – 15.00

Tue. and Fr. 8.00 – 12.00

Thu. 8.00 – 12.00 and 14.00 – 17.45

Fundbüro Karlsruher Verkehrsverbund

Tullastraße 71

76131 Karlsruhe

Tel. 0721 6107-5890

fundbuero@vbk.karlsruhe.de

Mo. – Fr. 8.00 – 16.00 Thu. 8.00 – 17.00

7.4. Free Wi-Fi in Karlsruhe

KA-WLAN

KA-Fi is a free internet service for Karlsruhe available in the city center of Karlsruhe.

To connect to the wireless network, please follow the steps below:

1. Connect your mobile device to the network "KA-WLAN" and click the ‘Start’ button for unsecured Internet access.
2. For secured/encoded Internet access you need to register by clicking the ‘Registrieren’ button
3. Register on the website that opens up with your name, email address and optional phone number .
4. You will receive an email/a text message with your login data.
5. With this login data you will be able to log into KA-WLAN via the website. The service automatically re-registers you, after you logged in for the first time.

For an overview of KA-WLAN hotspots check
http://geodaten.karlsruhe.de/stadtplan/?m_objects_group_checked=536b57c78012a55e83fad046&svoff=uebersichtskarten&svon=uebersichtskarten_sw

Free Wifi at Cafés and Bars

Below you can find a short list of coffee bars and restaurants with Wi-Fi access here in Karlsruhe. You usually will need to purchase something in order to access the free internet. You'll get the access details on the spot, just ask the waiter.

Coffee Boxx	→ Kronenplatz	www.coffee-boxx.de
Dr. Kaffee	→ Kaiserstr. 9	www.dr-kaffee.com
Kaffebar Schiller	→ Kronenstr. 30	www.kaffeebar-schiller.de
Feinraum	→ Ritterstr. 10	www.fein-web.de
Gelbe Seiten	→ Rondellplatz	www.gelbeseitencafe.de
Gold	→ Ludwig-Wilhelm-Str. 12	www.gold-ka.de
L'incontro	→ Leopoldstr. 3	www.lincontro.de
Starbucks	→ Ettlinger Tor Center	www.starbucks.de
	→ Kaiserstr. 185	
Vanguarde	→ Hardtstr. 37a	www.vanguar.de
Vogelbräu	→ Kapellenstr. 50	www.vogelbraeu.de

7.5. Foreign-language doctors (GP)

Below we collected a list of foreign-language doctors here in Karlsruhe. To make an appointment you simply call the doctor's practice. At the appointment you have to bring your insurance card (or another proof of insurance).

General practitioner /general doctors

English:

Dr. Aras	Pfinztalstr. 56 a, KA-Durlach	0721/ 418 91
Dr. Aschoff	Mannheimerstr. 12	0721/ 623 7654
Dr. Bartlewski	Lötzener-Str. 12	0721/ 568 6839
Dr. Breban	Durlacher Allee 4	0721/ 697 913
Dr. Brückner & Leist	Kronenstr. 28	0721/ 937 810
Dr. Colopi-Glage & Koll	Ebertstr. 7	0721/ 305 31
Dr. Dulisch	Kaiserstr. 18	0721/ 389 834
Dr. Göser	Essenweinstr. 6	0721/ 697 611
Dr. Lorenz	Amalienstr. 93	0721/ 848 746
Dr. Placzek	Ochsentorstr. 14	0721/ 423 38

French:

Dr. Aras	Pfinztalstr. 56 a, KA-Durlach	0721/ 418 91
Dr. Aschoff	Mannheimerstr. 12	0721/ 623 7654
Dr. Brad	Ettlinger-Str. 2 c	0721/ 378 037
Dr. Breban	Durlacher Allee 4	0721/ 697 913
Dr. Dulisch	Kaiserstr. 18	0721/ 389 834
Dr. Göser	Essenweinstr. 6	0721/ 697 611

Italian:

Dr. Breban	Durlacher Allee 4	0721/ 697 913
Dr. Colopi-Glage & Koll	Ebertstr. 7	0721/ 305 31

Romanian:

Dr. Breban	Durlacher Allee 4	0721/ 697 913
Dr. Brad	Ettlinger-Str. 2 c	0721/ 378 037

Russian:

Dr. Brückner & Leist	Kronenstr. 28	0721/ 937 810

Spanish:

Dr. Aschoff	Mannheimerstr. 12	0721/ 623 7654
Dr. Colopi-Glage & Koll	Ebertstr. 7	0721/ 305 31
Dr. Dulisch	Kaiserstr. 18	0721/ 389 834

Turkish:

Dr. Aras	Pfinztalstr. 56 a, KA-Durlach	0721/ 418 91
Dr. Brad	Ettlinger-Str. 2 c	0721/ 378 037

International pharmacy:

Kaiserstr. 80	Mo-Fr: 9-19 Uhr, Sa: 10-18 Uhr	0721/ 224 38

Zahnmedizin / Dentist

English:

Dr. Berg-Esders
Akademiestraße 17
76133 Karlsruhe
Tel.: 0721/ 221 10
Fax: 0721/ 232 08
praxis@esders.eu

English, Russian, Romanian, Turkish:

Dr. Mariana Weiss
Otto Wels Str. 27
76189 Karlsruhe
Tel.: 0721/ 861 286
praxis.weiss@yahoo.de

English, Italian:

Wolfgang Blaser und Ralf Blaser
Bahnhofstraße 6
76137 Karlsruhe
0721/ 357 766

French, English, Spanish, Hungarian, Romanian:

Zahnarztpraxis Dr. Tanja Schmutte
Kaiserallee 25 A
76133 Karlsruhe
Telefon: 0721/ 841 365

English, Russian:

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Ophthalmologist

French, English:

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Augenarztpraxis
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Dr. Marion Kremer
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English, Russian:

Stephan Puls
Kaiserstr. 116
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French, English, Italian:

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Gynecologist

French, English, Spanish:

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Dr. med. Andreas Spuller
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English, Spanish

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7.6. Campus map

A downloadable pdf version of the campus map can be found here
http://www.kit.edu/downloads/Campus-Sued.pdf



7.7. Useful links

- Citizens‘ services Karlsruhe
  http://www.karlsruhe.de/b4/buergerdienste.de
- Doctors - Emergency Services (during the night and on weekends)
  http://www.karlsruhe.de/b3/gesundheit/notdienste.de
- German-English Dictionary with focus on health/medical care
  https://www.studentenwerke.de/sites/default/files/gesundheitswoerterbuch.pdf
- KIT Hochschulsport
  http://www.sport.kit.edu/hochschulsport/
- KIT IT Services: SCC
  http://www.scc.kit.edu
- KIT language center: Sprachenzentrum
  http://www.spz.kit.edu
- KIT Preparatory College: Studienkolleg
  http://www.stk.kit.edu
- List of public health insurance agencies in Karlsruhe
  http://www.karlsruhe.de/b3/gesundheit/krankenkassen.de
- Pharmacies – Emergency Services (during the night and on weekends)
  http://www.aponet.de/service/notdienstapotheke-finden/suchergebnis/0/76133.html
- Social services for students: Studierendenwerk
  http://www.sw-ka.de/en/
- Stadtwiki – a Wikipedia website for Karlsruhe
  http://en.ka.stadtwiki.net/Main_Page
  http://ka.stadtwiki.net/Hauptseite


Karlsruhe
viel vor. viel dahinter.